

The Board of Trustees of the Huron Public Library is accepting applications for open Board positions. Service on the Board of Trustees is voluntary and without compensation.

Trustee application forms and job descriptions can be obtained at the circulation desk of the Huron Public Library or on the library's website at www.huronlibrary.org. Completed applications are due at the library by January 15, 2010.

The Board of Trustees is composed of seven members residing in the Huron City School district. The Board currently meets on the second Thursday of each month at 7 p.m. The duties of the Board include determining the annual budget of the library, establishing library policy, advocating for the library in the community, planning for the future of the library, and securing funds needed to operate the library. The Trustees take an oath to perform their duties as defined by the Ohio Revised Code.

Candidates must have a strong interest in the welfare of the library and a belief in intellectual freedom. They must have the time and energy to devote to the library. All candidates must be at least eighteen years of age. Trustees are chosen to represent the diversity of the community including a balance of experience and/or skills in a variety of fields.

For more information on the Huron Public Library and its Board of Trustees, contact Anne Hinton, Library Director, at (419) 433-5009.

Job Description for Huron Public Library Trustee

Responsibilities:

- Plan and approve the Library budget
- Advocate for the library in the community
- Establish Library policy
- Secure necessary funding to operate the Library
- Plan for the future of the library
- Be familiar with the laws governing Ohio Public Libraries and other legislative issues

Duties:

- Attend all board meetings and participate appropriately
- Read board minutes and other materials sent out before the board meeting
- Be informed about all phases of the Library's operation
- Serve on at least one standing committee
- Lend expertise and leadership to the Board for the good of the library
- Actively participate in workshops and activities
- Participate in fundraising activities
- Visit the library often and be acquainted with its services by using them

Qualifications:

- Must be 18 years of age and reside in the Huron City School District
- Possess a true sense of the library's enormous importance to the economic, social, and educational life of the community
- Have an appreciation for the library and a desire to provide the best possible services for the community
- Have the time, energy, and dedication to serve the Library

Skills, beliefs, abilities:

- The ability to work with people and communicate effectively
- The belief in the importance of intellectual freedom
- The ability to express opinions effectively
- An open mind coupled with respect for the opinions of others
- The ability to plan creatively
- Ability to analyze the business and administrative procedures of the Library

Accountable to:

- The taxpayers and the people served by the Huron Public Library.

Library Trustees are nominated by the Board of Trustees and appointed by the Huron City School Board. There is no monetary compensation for this position. Trustees serve a seven-year term and may be appointed to additional terms.

The Huron Public Library Board of Trustees meets on the second Thursday of each month at 7:00 p.m. Special meetings and committee meetings are held in addition to the regular Board meetings.

Please direct questions to Anne Hinton, Library Director, at (419) 433-5009.