

Huron Public Library Board of Trustees  
Minutes to Regular Meeting Held April 8, 2015

Meeting was called to order at 7:00 p.m. by President Robert Williams.

Present: Robert Williams; Terry Griffith; Lesley Dieter; Karyn Seibel; Rob Kozar; Tom Hoffman; Pete Landino. Guests: Benjamin Reid, Director; Joanne Kensik, Fiscal Officer.

MOTION BY: T. Griffith, second by R. Kozar to approve the minutes to regular meeting held on Mach 11, 2015 with corrections. Roll Call – Yeas 7, Nays 0. Motion Carried.

Public Comments: None

Communications:

A thank you letter was received from BGSU Foundation for support of the Caryl Crane Youth Theatre Fund.

Reports:

**President's Report:**

Mr. Williams reminded the Board that the Staff Appreciation Breakfast is April 15, 2015. Mr. Williams also passed out a notice that NEORLS (Northeast Ohio Regional Library System) will be hosting a meeting for Trustees and if anyone would like to attend to contact Director Reid.

**Director's Report:**

Director Reid has met with three HVAC companies regarding our control system requests. He has only received a quote from one as of today and it was substantially higher than Wadsworth Solutions.

Mr. Reid reported to the Board an incident that took place at the library on 3/31/15. An angry patron kicked opened the interior Center St. sliding door on his way out. Cleveland Door Controls had to be called to replace the broken mechanics in the door.

The new printer was delivered and installed on 4/2/15 but the cloud printing capability has not been set up yet.

Mr. Reid said State Rep. Marlene Anielski (R-Walton Hills) has introduced an amendment to HB 64 which raises the PLF from 1.66% to 1.75%. Changes to HB 64 are expected to be decided on within the week.

Huron Public Library Board of Trustees  
April 8, 2015  
Page 2

The Ohio Historical Society was notified that they would receive the Ohio Historical Records Advisory Board Grant in the amount of \$739.00.

Mr. Reid and Cindy Carruthers met with Huron Schools to further discuss the Tiger Bookshelf ILL program. The program is expected to start in the fall.

Mr. Reid attended a day long class in Mansfield on CPR and first aid in the workplace to satisfy Workers' Comp requirements.

The Battle of the Books event is scheduled for Saturday, September 19 at the Huron Library and will feature teams from Sandusky, Ritter, Huron and Milan Libraries.

**Fiscal Officer's Report:**

As of March 31, 2015 the first half of property tax settlement had not been received. The Erie County Auditor's Office said checks were mailed on 3/27/15.

The Fiscal Officer said that the Bank Reconciliation had not been completed by the time the packet was mailed but the appropriation report does include the March payroll.

The dissolution of the Permanent Improvement Fund as suggested by the Ohio State Auditor's Office will be discussed under New Business.

**Personnel Committee Report:**

None

**Audit and Finance Committee Report:**

A meeting has been scheduled for April 30, 2015 at 1:00 p.m. to discuss the 2016 Budget.

**Building and Grounds Committee Report:**

Mr. Landino reported that a patron asked if a crosswalk could be place across from the Library doors on Williams Street.

Mr. Reid addressed the pothole in the parking lot. He contacted the City of Huron to see if they would repair the pothole when they begin their street repairs. He has not received a reply as of today. He will also contact Franklin Sanitation.

Huron Public Library Board of Trustees  
April 8, 2015  
Page 3

**Records Commission Report:**

None

**Strategic Planning Committee Report:**

A meeting has been scheduled for May 5, 2015 at 1:30 p.m.

Old Business:

Update on the Staff Appreciation Breakfast to be held on April 15, 2015 was discussed.

New Business:

MOTION BY: T. Griffith, second by K. Seibel establishing the Capital Improvement Fund, being Account #4002, to receive General Fund, non-restricted monies from the Permanent Improvement Fund and the Capital Projects Fund, being account #4501 and #4001 respectively, for the purpose of funding projects involving repair, replacement and remodeling of Huron Public Library Infrastructure. Roll Call – Yeas 7, Nays 0. Motion Carried. **RESOLUTION NO. 2015-02.**

There being no further business to discuss, MOTION BY T. Griffith, second by L. Dieter to adjourn. Roll Call – Yeas 7, Nays 0. Motion Carried.

Meeting adjourned at 8:27 p.m.

---

Robert Williams, President

---

Joanne Kensik, Fiscal Officer