

Huron Public Library Board of Trustees  
Minutes to Organizational Meeting 1/8/14

Meeting was called to order at 7:00 p.m. by President Terry Griffith.

Present: Terry Griffith, Bob Williams, Sally Sprunk, Lesley Deter, Pete Landino, Rob Kozar, Tom Hoffman.  
Guests: Ben Reid, Director, Joanne Kensik, Fiscal Officer.

Oath was administered to Rob Kozar as a Trustee.

MOTION BY: L. Deter, second by S. Sprunk to appoint Joanne Kensik as Fiscal Officer for 2014 with an annual wage of \$22,068.80. Roll Call – Yeas 7, Nays 0. Motion Carried.

Oath was administered to Joanne Kensik as Fiscal Officer.

MOTION BY: T. Griffith, second by L. Deter to appoint Bob Williams as President of the Board of Trustees for 2014. Roll Call – Yeas 7, Nays 0. Motion Carried.

MOTION BY: L. Dieter, second by S. Sprunk to appoint Terry Griffith as Vice President to the Board of Trustees for 2014. Roll Call – Yeas 7, Nays 0. Motion Carried.

MOTION BY: T. Griffith, second by L. Dieter to appoint Sally Sprunk as Secretary to the Board of Trustees for 2014. Roll Call – Yeas 7, Nays 0. Motion Carried.

There being no further business to discuss, MOTION BY B. Williams, second by L. Deter to adjourn the organizational meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

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Terry R. Griffith, President

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Joanne Kensik, Fiscal Officer

Huron Public Library Board of Trustees  
Minutes to Regular Meeting Held on January 8, 2014

Meeting was called to order at 7:15 p.m. by President Bob Williams.

Present: Bob Williams, Terry Griffith, Sally Sprunk, Lesley Dieter, Rob Kozar, Pete Landino, Tom Hoffman. Guests: Ben Reid, Director, Joanne Kensik, Fiscal Officer.

MOTION BY: T. Griffith, second by P. Landino to approve minutes to meeting dated 12/11/13. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

**President's Report – (Verbal)**

President Williams, thanked Terry Griffith for her service as President for the last two years. He welcomed our new Director Ben Reid and the new Board members, Rob Kozar and Tom Hoffman. He also expressed his gratitude to the staff especially Cindy Carruthers, Shirley Mann and Joanne Kensik, for the extra duties performed during the transition.

**Director's Report – Full Report Attached**

Director Reid reported several maintenance issues to the Board. He recommended that the Building and Grounds Committee convene and discuss appropriate solutions.

Director Reid discussed the hiring of a Children's Librarian. MOTION BY: S. Sprunk, second by T. Hoffman authorizing the Director to hire a Children's Librarian pending the Board's final approval at the next Board meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

Director Reid reported on Zinio, a source for full text digital magazines, which will begin February 1, 2014. The staff and public will both need some startup training. He will give a short demonstration to the Board at our February meeting.

Director Reid has observed the need for more complete staff training on digital downloading. He will follow up on this training during staff meetings or individualized instruction.

**Fiscal Officers Report – Full Report Attached**

Transfers for the month of December, 2013.

\$25.00 SUPPLIES FOR ROCKIN READERS  
From: 1000-230-451-3000 Supplies Teen  
To: 1000-230-451-2000 Supplies Tween

\$10,895.00 LIGHTS (FIRELANDS ELECTRIC)  
From: 4501-760-750-0000 Furniture & Equipment  
To: 4501-760-740-0000 Building Improvements

\$4,314.26 FOR PERIODICALS  
From: 1000-110-221-0000 Medical  
To: 1000-120-412-0000 Periodicals

\$632.00 FOR COPIER LEASE  
From: 1000-210-363-0000 Gas  
To: 1000-110-351-0000 Rents & Leases

\$645.00 FOR UAN FEES  
From: 1000-210-363-0000 Gas  
To: 1000-110-372-0000 UAN

\$509.00 FOR INCREASE IN INSURANCE  
From: 1000-210-363-0000 Gas  
To: 1000-210-340-0000 ins. & Bonding

\$10.94 FOR FILM NOIR MONDAYS  
From: 1000-110-322-0000 Postage  
To: 1000-120-413-4001 DVD Adult

\$1443.16 MAINTENANCE AGREEMENT HVAC  
From: 1000-210-363-0000 Gas  
To: 1000-210-330-0000 Property Maintenance

\$58.95 TO COVER INCREASE IN PERIODICALS  
From: 1000-110-322-0000 Postage  
To: 1000-120-412-0000 Periodicals

**Personnel Committee-None**

**Audit & Finance Committee – None**

### **Building and Grounds Committee**

They will meet before our February 12<sup>th</sup> meeting.

### **Records Commission Report**

They will meet at the end of January

### **Strategic Planning Committee**

They will meet in the next 90 days

### **OLD BUSINESS:**

Firelands Electric began replacing lights and ballast on 1/8/14.

Wadsworth Service replaced the pulley on the Air Handler on 1/8/14.

### **NEW BUSINESS:**

The Huron Fire Department did a yearly inspection and discovered several emergency lights out. Abco Fire was called and will be here on 1/13/14 to repair/replace the emergency lights.

MOTION BY: T. Griffith, second by L. Deter requesting the Ohio members of the US House of Representatives and Senate to seek a legislative solution to insure access to e-books through public libraries. Roll Call – Yeas 7, Nays 0. Motion Carried. **RESOLUTION NO. 2014-01**

The Director's meet and greet was discussed. The date is 2/9/14 from 2-4 p.m. Food and coffee will be served. Name tags for the Board are needed. Advertising will be needed.

MOTION BY: T. Griffith, second by R. Kozar to go into executive session at 8:18 p.m. to discuss public employee compensation. Roll Call – Yeas 7, Nays 0. Motion Carried.

Meeting resumed at 8:27 p.m. with no decision made.

There being no further business to discuss MOTION BY: T. Griffith, second by P. Landino to adjourn. Roll Call – Yeas 7, Nays 0. Motion Carried.

Meeting adjourned at 8:29 p.m.

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Robert Williams, President

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Joanne Kensik, Fiscal Officer

