

Huron Public Library Board of Trustees
Minutes to Regular Meeting April 12, 2017

Meeting was called to order at 7:00 p.m. by President, Terry Griffith.

Present: Terry Griffith, Karyn Seibel, Tom Hoffman, Bob Williams, Rhonda Watt, Joe Giardina, Rob Kozar arrived at 7:35 p.m. Guests: Benjamin Reid, Director and Joanne Kensik, Fiscal Officer.

MOTION BY: T. Hoffman, second by K. Seibel to approve the minutes to the March 8, 2017 regular meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

Public Comments: None

Communications: None

President's Report:

The resolution changing the distribution of the PLF has been passed by all Erie County libraries except Ritter Public Library. Ritter will pass the resolution at their April meeting.

Ms. Griffith provided the Board with a new task chart for each committee for the Levy campaign. The agenda will show the levy committees' reports under the regular committee reports until the November meeting when it will revert back to a normal agenda.

Director's Report:

Mr. Reid attended the OLC's Legislative Day on March 29, 2017 and was able to meet with Senator Gardner and Representative Arndt to discuss PLF funding. Though supportive, both cautioned that this is a tough budget year.

Mr. Reid has also been working with community leaders on a plan for a joint "state of the community" event. It has been planned for April 24, 2017 at 6:00 p.m. at the Cedar Point Center (BGSU).

The board approved the new quote in the amount of \$625.00 from Firelands Computer Service to pull Cat5e Cable to connect to the new copier/printer.

WiFi Hotspots have been received and Mr. Reid is working on cataloging to prepare for our rollout. Devices will be loaned to patrons, 18 and over, with cards in good standing for 7 days, no renewals. The fine is \$5.00 per day, capped at 2 days at which point we will turn off the WiFi signal.

Mr. Reid reported that the library had water in the basement area on 4/7/17. The Building and Grounds committee will be looking at options and pricing for repairing so the basement does not continue to take on water during heavy rain storms.

Fiscal Officer's Report:

First half real estate taxes have been received and deposited.

The Fiscal Officer completed a survey for the 2017 Census of Governments on Public Employment & Payroll for the US Department of Commerce.

The Board agreed to renew our Certificate of Deposit with Civistas Bank for 181 days at a rate of .25%.

Utility brokers are calling to get rates locked in. Our current contracts for Electric and Gas expire in December. The Board agreed to wait until closer to the time our current contract expires before making a decision.

Personnel Committee Report:

None

Audit and Finance Committee:

None

Building and Grounds Committee:

Chair, Tom Hoffman, said he will be scheduling a meeting soon.

Strategic Planning Committee:

None

Contracts and Legislation:

Under Old Business

Ad Hoc Committee: Levy

Fundraising – Fundraising letter and budget is being created.

Publicity and Graphics – Graphics and slogan was approved.

Finance – None

Data – In progress.

Volunteers – Have been obtained.

Special Events – None

OLD BUSINESS:

Terry Griffith discussed briefly the PLF negotiations. She asked the Director to contact the Erie County Auditor to see if one library can take the Resolutions from each library to his office.

MOTION BY R. Williams, second by T. Hoffman accepting the Strategic Plan for 2017-2020. Roll Call – Yeas 7, Nays 0. Motion Carried.

NEW BUSINESS:

Operating Policy 13.04 Concealed Weapons was distributed to the Board of Trustees for their Bylaws, Policies, Plans and Procedures handbook.

Staff Breakfast will be on May 25, 2017 at 7:30 a.m.

Director Reid provided the Board with proposal for furniture replacement. No decision was made at this time.

There being no further business to discuss, MOTION BY J. Giardina, second by K. Seibel to adjourn. Roll Call – Yeas 7, Nays 0. Motion Carried.

Meeting adjourned at 9:00 p.m.

Terry R. Griffith, President

Joanne Kensik, Fiscal Officer

