

Huron Public Library Board of Trustees
Minutes to Regular Meeting June 14, 2017

Meeting was called to order at 7:00 p.m. by President, Terry Griffith.

Present: Terry Griffith, Karyn Seibel, Bob Williams, Rhonda Watt, Joe Giardina, Tom Hoffman. Rob Kozar arrived at 7:05 p.m. Guests: Benjamin Reid, Director and Joanne Kensik, Fiscal Officer.

MOTION BY: K. Seibel, second by R. Watt to approve the minutes to the May 10, 2017 regular meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

Public Comments:

Trustee Hoffman reported on a conversation with a patron regarding hacking.

Communications:

A thank you card was received from the staff of the library for the Trustee sponsored breakfast on 5/25/17.

President's Report:

The PLF agreement has been approved by the Erie County Auditor.

President Griffith provided a new chart for the 2017 Levy Campaign.

Ms. Griffith reminded the Board that July's meeting has been cancelled. The next Board of Trustees meeting will be August 9, 2017.

Director's Report:

Mr. Reid announced there will be a half-day staff meeting on October 9, 2017. It will be with Milan and Ritter libraries. The presentation is on unconscious bias from the Diversity Center of NE Ohio. The library will be open that day from 3:30 p.m. to 8:30 p.m.

Our efforts to maintain PLF Funding at 1.7% at the State level may not be possible. Indications are to cut the PLF Funding to 1.68%.

In an effort to provide a library card to every student in a Huron school, Mr. Reid discussed "3 for Me" cards for children and teens. These cards are a special, fine-free library card for youth. The restrictions would be that only three books can be checked out at one time and no AV materials. They would not require a parent signature. Since no fines will be charged for "3 for Me" card holders, this would have an impact on our Revenue Budget. A few concerns from the Board were an opt-out option and teaching

responsibility to return books on time.

Six bays of lights were changed by borrowing a lift. Three ballasts are bad and five others cannot be reached by a vertical lift. Mr. Reid will be contacting an electrician.

The flooding in the basement may be alleviated by installing a sump pump basin and tie the pump into a storm water drain at ground level. Mr. Reid is waiting for a quote from DeLuca Plumbing.

Dead Shark Productions was here on May 23rd and 24th to gather footage needed for the levy commercial.

The Director is in the process of getting more frames for the Levy signs. Trustee Williams will meet with Mr. Reid to get particulars of what needs to be done. He will then set a date and time for volunteers to repair our signs.

Fiscal Officer's Report:

The Fiscal Officer did not have a report but answered some questions from the Board regarding the Fund Status Report and Investments.

Personnel Committee Report:

None

Audit and Finance Report:

None

Building and Grounds Committee Report:

See Director's Report discussing the roof and lights.

Strategic Planning Committee:

A meeting date and time will be set after the Board meeting

Contracts and Legislation:

None

Ad Hoc Committee – Levy

Fundraising – Chairman Watt reported on funds received as of today.

Publicity and Graphics – Chairman Hoffman said video has been made and they are in the process of editing. He will continue to work on editing the video as well as the website. Ms. Watt said she knows a person who could help with the website.

Finance – Director Reid is in the process of getting quotes for the frames needed for the signs.

Data – Chair Kozar said information is available when needed.

Volunteers – Chairman Williams will ensure there are volunteers to help with the signs.

Special Events – Chair Giardina has received quotes for the ice cream social. Mr. Reid will verify date for pavilion for the event. Time was set at 6-8 p.m.

OLD BUSINESS:

The staff breakfast was a success and greatly appreciated by the library staff.

Director Reid provided the Board with security camera quotes. Ms. Watt suggested applying for a grant to cover part if not all of the expense for the cameras. Mr. Williams and Mr. Reid volunteered to do the grant applications.

Director Reid reported to the Board some backlash received regarding a speaker scheduled at the end of July.

The Riverfest Parade is July 8th. There will be two groups. One for the library and the other group will be Supporters of the Levy. He will e-mail the Board members the time they will need to meet.

The July, 2017 meeting has been cancelled.

NEW BUSINESS:

MOTION BY K. Seibel, second by R. Kozar to hire Wendy Bromfield for the position of Head of Public Services at a rate of \$34,000.00 annually, contingent on a successful background check, with a start date of August 1, 2017.

There being no further business to discuss, MOTION BY J. Giardian, second by R. Kozar to adjourn. Roll Call – Yeas 7, Nays 0. Motion Carried.

Meeting adjourned at 8:55 p.m.

Terry R. Griffith, President

Joanne Kensik, Fiscal Officer