

Huron Public Library Board of Trustees
Minutes to Regular Meeting December 13, 2017

Meeting was called to order at 7:00 p.m. by President, Terry Griffith.

Present: Terry Griffith, Karyn Seibel, Joe Giardina, Tom Hoffman, Rhonda Watt. Rob Kozar. Excused: Robert Williams. Guests: Benjamin Reid, Director and Joanne Kensik, Fiscal Officer.

MOTION BY: K. Seibel, second by R. Watt to approve the minutes to the November 8, 2017 regular meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS:

Certification of the vote from the November 2017 election was received from the Board of Elections.

REPORTS:

President's Report:

The President asked all the chairs of the Levy Campaign, committees, Director and volunteer Treasure to create a short report outlining their duties as well as banking information and vendors used to be stored in a binder in the Board's filing cabinet for the future.

Ms. Griffith asked the Board to see the secure area which is meant for our permanent files but has been pre-empted by the HHS. Status of the negotiations with the HHS will also be discussed at the meeting.

Director's Report:

Mr. Reid thanked the Board for their efforts to produce another successful Open House. He heard positive feedback from multiple patrons during and after the Open House.

The new pricing model for Clevnet was approved by 72% of the Directors. The new pricing model will begin in 2019.

Mr. Reid told the Board that Phase I of the security cameras was completed on 12/13/17.

Mr. Reid's meeting with HHS has been changed to Thursday, December 14, 2017 to discuss the space in the secure area and what concessions can be made in order to provide more space for HPL permanent and long-term records.

He has encouraged Melissa Harrington to apply for the Library Leadership Ohio 2018 class. He believes she would be a good representative from Huron Public Library and would benefit from expanding her network beyond children's services.

McKenna Leckrone has been accepted to Kent State iSchool and will begin her study of Library and Information Science in the spring of 2018.

A grant from the Mylander Foundation in the amount of \$3,500.00 to fund Summer Reading Programs and purchase equipment for the new STEAM program has been received.

Following patron issues this fall, a renewed approach to discipline for all patrons in the library has been developed. This effort empowers all staff to address behavioral issues when they occur. Mr. Reid notified the schools and the School Resource Officer of the plan as well as a letter to be sent home to parents, clearly communicating our expectations.

Money left over in the levy account was put toward the purchase of 100 yard signs. The Friends of the Library also help pay for the signs.

Mr. Reid was featured as a “career day” speaker at McCormick School’s Future Friday event.

Fiscal Officer’s Report:

The Fiscal Officer attended the Finance Committee meeting on 12/5/17 to discuss the Temporary Appropriations for 2018. The Committee also discussed the transfer of money to the STAROHIO account. Both items will be discussed later in the meeting.

An employee has paid back the total amount due for over payment of salary from 2014. The Attorney General’s Office has been notified.

Personnel Committee Report:

Since Mr. Williams was excused from the meeting, there is no report but the minutes to the Personnel Meeting held on December 7, 2017 was distributed to the Board of Trustees.

Audit and Finance Committee:

Chair, Joe Giardina, said the Committee first discussed the transfer of money to the STAROHIO account and it was decided to recommend to the Board to transfer the money. The 2018 Temporary Appropriation Budget was reviewed and discussed and will be presented to the Board later in this meeting under New Business.

Building and Grounds Committee:

None

Strategic Planning Committee Report:

Chair, Rob Kozar, stated a meeting will be scheduled the first quarter of 2018.

Contracts and Legislation:

None

OLD BUSINESS:

HHS rescheduled their meeting for negotiations.

New furniture review for replacement has been postponed until January.

NEW BUSINESS:

MOTION BY: J. Giardina, second by R. Watt adopting a temporary appropriation budget for the calendar year of 2018 under the authority granted to the Board by R.C. 3375.33. Roll Call – Yeas 6, Nays 0. MOTION CARRIED. RESOLUTION NO. 2017-14.

MOTION BY: T. Hoffman, second by R. Kozar to accept the quote of \$6,386 from DeLuca Plumbing to install a basement sump pump and discharge piping to existing storm drain. Roll Call – Yeas 6, Nays 0. MOTION CARRIED.

MOTION BY: K. Seibel, second by T. Hoffman to approve the raises for the staff, effective January 7, 2018, as recommended by the Director. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY: R. Kozar, second by J. Giardina to transfer \$35,000.00 from the General Fund to the Capitol Projects Fund and then to STAR OHIO. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY: R. Kozar, second by R. Watt to go into Executive Session for the purpose of negotiation of purchase of property for public use under 121.22(G)(2). Roll Call – Yeas 6, Nays 0. Motion Carried.

MEETING RESUMED AT 7:45 p.m. with no decisions being made.

MOTION BY K. Seibel, second by R. Kozar to go into Executive Session for the purpose of considering the compensation of public employees under R.C. 121.22 (G)(1).

MEETING RESUMED AT 8:13 with no decisions being made.

There being no further business to discuss, MOTION BY K. Seibel, second by R. Kozar to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting adjourned at 8:15 p.m.

