

Huron Public Library Board of Trustees  
Minutes to Meeting Held May 8, 2015

Meeting was called to order at 7:00 p.m. by President Robert Williams.

Present: Robert Williams; Terry Griffith; Karyn Seibel; Rob Kozar; Tom Hoffman; Pete Landino. Excused: Lesley Dieter. Guests: Benjamin Reid, Director; Joanne Kensik, Fiscal Officer.

MOTION BY T. Griffith, second by R. Kozar to approve minutes to April 8, 2015 meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS:

President R. Williams read a recent letter to the Board from Mr. and Mrs. Bob Beachy praising the staff and Mr. Jim Morris for pick up and return of books and CD's from the library. Mr. and Mrs. Beachy graciously donated \$500.00 to the library.

REPORTS:

**President's Report:**

Mr. Williams thanked the Board members for their efforts to provide the staff with an incredible Staff Appreciation Breakfast held on April 15, 2015.

Mr. Williams also discussed the Strategic Plan which expires the end of 2016 and also the expiration of the current levy. These are items the Board may want to form committees to work on in the coming months.

**Director's Report:**

Director Reid reported to the Board plans for the Summer Reading Program.

Cloud printing is now working on our new printer for all devices that run Google Chrome. The Air Print feature designed for iOS devices still has some issues that need to be identified.

Hoopla was acquired by the Huron Library on May 1, 2015. It provides streaming of movies, TV shows, music albums and audiobooks on desktop computers and app-running devices.

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Director Reid reported on OLCs Legislative Day where increasing the PLF was heavily discussed. Early state budget projections show increases in the PLF under both the Governor's and the House's budget. The Budget is no in the Senate.

A committee has begun planning for the RiverFest Parade which will be held on July 11, 2015. We will have the Book Bike and feature the social media campaign #HuronReader. All Board members and families are invited to join in by walking, or riding in the parade wearing your SRP T-shirt.

Mr. Reid will be meeting with Chris Kane of Dawson Companies in the next few weeks to discuss medical insurance options. Our current plan is increasing by 7.03%. A decision will need to be approved at the June Board meeting.

Planning is coming along for a county-wide staff day on Friday, August 28 at Ritter Public Library.

Mr. Reid also reported that the pothole in the parking lot has been repaired by Franklin Sanitation.

**Fiscal Officer's Report:**

Fiscal Officer, Joanne Kensik, reported to the Board that all the changes to the UAN system have been made in accordance with Resolution 2015-2. We no longer have a Permanent Improvement Fund and we only have one (1) Capital Projects Fund which is 4002.

Ms. Kensik reported to the Board that that the Ohio Treasurer's Office has launched "Online Checkbook". It shows Ohio taxpayers exactly where their dollars go. At this point it only shows state spending but Treasurer Josh Mandel has pledged to change that. Ms. Kensik has read that privacy could be an issue and well as some spending taken out of context. I reached out to the Lorain County Commissioners since they have agreed to do "Online Checkbook". Director Reid spoke with Commissioner, Matt Lundy and he explained that you put in as much information as you want so there should be no privacy issues. Ms. Kensik will keep the Board informed as more information is received regarding mandating our participation.

**Personnel Committee Report:**

None

**Audit and Finance Committee Report:**

In Ms. Dieter's absence, Director Reid, reported on the Audit and Finance Committee Meeting held on April 30, 2015. The Committee reviewed the proposal presented by Director Reid and Fiscal Officer, Joanne Kensik. The Committee discussed the revenues and expenses based on 2014 results and 2015 thus far. The 2012-2016 Projection Spreadsheet was also reviewed.

**Records Commission Report:**

Chair, T. Griffith, reported that the Committee will need to look into a way to save records whether it is on microfiche or in the cloud. Pete Landino said that Terra College is hosting a "shred" day on May 19, 2015 and can take any records we have ready to be shredded.

**Strategic Planning Committee Report:**

Chair, Rob Kozar, reported on the May 5, 2015 meeting. Items discussed was finalizing a "Marketing Plan" and expanding the newsletter. They also discussed extending the Strategic Plan since it expires the end of 2016.

**OLD BUSINESS:**

Director Reid presented to the Board other quotes for upgrading our HVAC unit. After much discussion, T. Griffith suggested the Director and Fiscal Officer meet with Wadsworth Service.

**NEW BUSINESS:**

MOTION BY T. Griffith, second by T. Hoffman to transfer funds from the Star Ohio Account to the Star Plus Account for an increase rate of return. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY T. Griffith, second by K. Seibel to request an Amended Certificate of Estimated Resources to include donations received since January 1, 2015 in the amount of \$8,962.30. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY T. Griffith, second by P. Landino adopting a tax budget for the calendar year 2016 under the authority granted to the Board by R.C. 5705.28. Roll Call – Yeas 6, Nays 0. Motion Carried. RESOLUTION NO 2015-3.

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MOTION BY T. Griffith, second by R. Kozar to cancel July 2015 meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

There being no further business to discuss, MOTION BY T. Griffith, second by R. Kozar to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting adjourned at 8:40 p.m.

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Robert Williams, President

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Joanne Kensik, Fiscal Officer