

Huron Public Library Board of Trustees  
Minutes to Regular Meeting Held August 13, 2014

Director Reid gave a tutorial on the new e-mail system to the Board of Trustees

Meeting was called to order at 7:25 p.m. by President Robert Williams.

Present: Robert Williams, Terry Griffith, Sally Sprunk, Lesley Dieter, Pete Landino, Rob Kozar, and Tom Hoffman.

MOTION BY S. Sprunk, second by T. Griffith to approve the minutes to the June 25, 2014 meeting. Roll Call – Yeas 7, Nays 0. Motion Passed.

PUBLIC COMMENTS:None

COMMUNICATIONS: None

REPORTS:

**President's Report:**

President Williams thanked everyone who participation in the River Fest parade and activities.

President Williams announced that the Friends of Huron Public Library will be hosting a second book sale September 5, 6, 7 and asked if anyone could give an hour or two of their time, it would be greatly appreciated.

President Williams attended a district wide meeting of the OLC in Perrysburg where the declining PLF funds was discussed.

**Director's Report:**

Director Reid reported on the success of the Summer Reading Program.

Director Reid thanked Nancy Smith and the Friends of the Library for their purchase of an iPad Mini for the library. The iPad and a Square Reader will be used by the Friends during their books ale in order to take debit/credit card sales and the library will use the iPad for staff research and community instruction.

Director Reid discussed the possible purchase of Chromebook laptops for in-library community and student usage to align with the Google apps technology in our public schools.

In collaboration with Huron Parks and Recreation, Director Reid began a weekly outreach event at the Huron Farmers Market on Thursdays. He has also met with Superintendent Dennis Muratori to discuss collaboration between the schools and the library. On August 1, Director Reid met with Trinity Jeter from BGSU Firelands to work out programming plans for the BGSU Common Read Program.

On July 15, 2014 Director Reid was inducted into the Huron Chapter of Rotary International.

**Fiscal Officer's Report:**

Fiscal Officer presented the Board with the Final Audit Report for years ended December 31, 2012 and 2013.

Ms. Kensik reported that Better Workers Comp is changing the way it bills for workers compensation. It will begin billing in advance of coverage beginning 1/1/16 for public employees. She also announced that the library is unable to participate in the Group Rating for January 2015 for Ohio Bureau of Workers Comp. They are recommending we participate in the 100% EM Cap Program. This program caps our premium at \$1,646.00. The only stipulation is that employers must complete a half day division of safety and hygiene class to be eligible for the rate discount.

The Ohio Department of Taxation announced that the Sales and Use Tax rate for Erie County will decrease from 7.25% to 6.75% effective October 1, 2014.

Transfers for the month of July:

\$2000.00        FROM: 1000-120-413-4001 DVD'S ADULT  
                  TO:     1000-230-451-0000 GEN ADMIN SUPPLIES

**Personnel Committee:**

Chairman Sprunk stated that the Director's evaluation was completed. Chairman Sprunk regretfully announced that Friends of the Huron Public Library did not receive the "Ohio Friends of the Library Recognition Award". Chairman Sprunk announced that there will be an opening on the Board of Trustees as of January 1, 2015 and suggested the Board begin the process of finding a replacement.

**Audit and Finance Committee:**        None

**Building and Grounds Committee:**

A meeting has been scheduled for August 21, 2014 at 1:00 p.m.

**Records Commission Report:**        None

**Strategic Planning Committee:**

A meeting was held on July 15, 2014 at 3:00 p.m. The committee discussed ways to expand the number of Huron School students with library cards as a means of gaining students' attention for training in the use of ClevNet as well as Zinio. Contacting the leadership of curriculum to see who might most benefit from their students' use of the library. Social Media use by the Library was reviewed. The desirability of establishing a Federally-licensed (501-3C) Huron Public Library Foundation was discussed. A brief discussing was given to the future of Strategic Planning at the Huron Library.

Old Business:

There is nothing new to report regarding the contract with the Huron Historical Society.

The Holiday Open House was discussed. It will be held on December 7, 2014. The theme will be Mr. Willowby's Christmas Tree.

New Business:

MOTION BY T. Griffith, second by P. Landino to hold a recognition event for Friends of HPL. Roll Call – Yeas 6, Nays 0. Motion Carried. The event will possibly be held on October 12, 2014.

MOTION BY T. Griffith, second by S. Sprunk to change the Operating Policy: No Lost Item Refunds after six months. Roll Call – Yeas 6, Nays 0. Motion Carried.

The 2015 Holiday schedule was discussed. Item was tabled until the next Board meeting to be held on September 10, 2014.

MOTION BY T. Griffith, second by S. Sprunk to go into Executive Session for the purpose of evaluation of a public employee. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting resumed at 9:13 p.m.

There being no further business to discuss, MOTION BY: R. Kozar, second by T. Hoffman to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

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Robert Williams, President

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Joanne Kensik, Fiscal Officer