

Huron Public Library Board of Trustees
Minutes to Regular Meeting Held August 12, 2015

Meeting was called to order at 7:00 p.m. by President Robert Williams.

Present: Robert Williams; Karyn Seibel; Tom Hoffman; Lesley Dieter; Rob Kozar
Excused: Terry Griffith; Pete Landino. Guests: Benjamin Reid, Director; Joanne Kensik, Fiscal Officer.

MOTION BY L. Dieter, second by K. Seibel to approve minutes to the June 10, 2015 meeting. Roll Call – Yeas 5, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

President Williams thanked everyone for their participation in the Riverfest parade. Mr. Williams announced that Trustee Lesley Dieter will be leaving December 31, 2015 and expressed his sincere regrets that she will not be returning as a Board Trustee. Mr. Williams then went over the timeline to appoint a new Trustee for January 2016.

Director's Report:

Mr. Reid notified the Board that an employee has left employment and he advertised for the vacant position beginning on July 23, 2015.

Mr. Reid gave a recap of the Summer Reading Program and announced that June set a new HPL record for total physical items circulated.

He then discussed steps that were taken regarding the water in the basement after the June 27, 2015 storm. At this time, he is waiting for a report from Franklin Sanitation who may provide suggestions to prevent this from occurring again.

Mr. Reid attended several meetings in the months of June and July including United Way to discuss a new 211 system and Huron High School to go over Tiger Bookshelf details.

The Book Bike arrived in time for the July 23 Market where the Sandusky Register took photos for the article on July 24, 2015. The Book Bike was also used by the staff at the Summer Reading Finale.

Mr. Williams asked when the next book sale will be held by the Friends of Huron Public Library. Mr. Reid said it will be held on September 11th, 12th, and 13th. Mr. Reid then informed the Board that the Friends of Huron Public Library are in the process of looking for a new Treasurer.

Fiscal Officer Report:

The Fiscal Officer attended a STAR Update Webinar on June 23, 2015. The webinar explained changes to the STAR Plus program such as increase in minimum deposits and time frame in which funds can be withdrawn. The Webinar also discussed the current market environment.

The Ohio Department of Taxation issued their revised PLF distribution totals for 2015 and can be viewed on their website. These estimates do not take into consideration the changes in HB 64.

The Erie County Budget Commission met on August 11, 2015 for the purpose of reviewing tentative resources and budgets for the next fiscal year.

The Fiscal Officer is receiving phone calls from brokers regarding gas and electric rates. Ms. Kensik discussed with the Board the option for her to gather information and discuss the various options with the Director then make a decision. They agreed. Since the market is so unstable Ms. Kensik told the Board she does not want to lock in a price for several years and some Board members agreed with that thought.

Personnel Committee Report:

None

Audit and Finance Committee Report:

None

Building and Grounds Committee Report:

None

Records Commission Report:

None

Strategic Planning Committee Report:

Chair, Rob Kozar, asked the Board if they would prefer a Board wide Strategic Planning Meeting before a regular Board meeting or a special meeting held on a different day. The majority said they would prefer a special meeting held after the September 9th Board Meeting.

OLD BUSINESS:

The HVAC Controls Quotes/Updates was again discussed. The Board asked Director Reid to have specific specs for the September 9, 2015 Board Meeting.

NEW BUSINESS:

The Holiday Open House will be held on December 5, 2015 from 2:00 p.m. to 4:00 p.m.

The Erie County Budget Hearing was held on August 11, 2015.

Director Reid discussed property insurance quotes. He will contact State Farm and possibly Crawford insurance for quotes and report back to the Board.

MOTION BY K. Seibel, second by T. Hoffman to accept the recommendation of the Director to hire McKenna Leckrone as Circulation Technician effective 08/11/15 at the at the rate of \$9.50 per hour. Roll Call – Yeas 5, Nays 0. Motion Carried.

There being no further business to discuss, **MOTION BY R. Kozar, second by T. Hoffman to adjourn. Roll Call – Yeas 5, Nays 0. Motion Carried.**

Meeting adjourned at 9:00 p.m.

Robert Williams, President

Joanne Kensik, Fiscal Officer