

Huron Public Library Board of Trustees
Minutes to Regular Meeting Held June 10, 2015

Meeting was called to order at 7:00 p.m. by President Robert Williams.

Present: Robert Williams; Terry Griffith; Karyn Seibel; Tom Hoffman; Pete Landino; Lesley Dieter. Rob Kozar arrived at 7:30 p.m. Guests: Benjamin Reid, Director; Joanne Kensik, Fiscal Officer.

MOTION BY L. Dieter, second by T. Griffith to approve minutes to the May 8, 2015 meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

President Williams reported on the Friends of the Library Book Sale. The unofficial total from the book sale is \$1700.00. They will be having another book sale in the fall.

Mr. Williams reminded the Board that the Riverfest Parade is on July 11, 2015.

The Senate kept the House provisions resetting the PLF at 1.7% of the GRF. However, since the Senate increased the tax cut for small businesses which is part of the GRF, it could reduce the PLF by eight million each fiscal year.

Director's Report:

The Summer Reading Program registration began on June 2 for preschool students and June 9 for all other ages. Both sessions for the preschool program were "Sold Out" by mid-morning.

Mr. Reid met with Breckenridge Kitchen Equipment and Design to gather information about a possible kitchen upgrade with staff and enhanced public programming in mind. Draft quotes for equipment will be following and it was suggested that the library obtains a general contractor for any potential work. Trustee Griffith suggested Mr. Reid also contact the Health Department for their input.

The scanner awarded to the Historical Society by the OHRAB grant has been received. Training with the staff from the Ohio Memory Project will mostly likely occur in mid-July.

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The Friends of the Library have a new Treasurer. Mr. Paul Elli, CEO of the Erie Group of Companies met with Mr. Reid on June 5, 2015 to transfer all the files.

Mr. Reid was the featured speaker at the Sandusky Philanthropic Educational Organization meeting at the Huron Library. He spoke on the present and future of libraries, across the nation and in Erie County.

On May 28, 2015, Mr. Reid attended a NEO event at Cleveland Public Library focused on their new digital library. Presentations on digitization and equipment were presented by speakers from the State Library and Cleveland Public Library.

Fiscal Officer's Report:

The Fiscal Officer was notified by the Auditor of State that the \$50.00 per month surcharge holiday that has been in place since January 1, 2014 will end as of June 1, 2015. The cost for the UAN software will now be \$762.00 per quarter.

The Cleveland Public Library will stop issuing credit memos for online bill payments as of June 1, 2015. Instead a check, preferably EFT for the online bill payments will be issued.

The Board of Directors of the OLC approved to extend the benefits of each library's Institutional Membership to their fiscal Officers. Fiscal Officers will begin receiving copies of "This Week" and all other relevant communications sent to directors and/or trustees. In addition, the fiscal officers will have access to the OLC's legal and management consultative services.

The Library's E-Rate application for the 2015 funding year (7/1/15-6/30/16) has been approved. The amount approved is \$1,724.54.

OPERS announced that the rates will remain unchanged and will be in effect January 1, 2016 through December 31, 2016. The Employee share will stay at 10% and the employer share will remain at 14%.

The Fiscal Officer shared some information Director Reid received from other libraries regarding the OhioCheckbook. None of the libraries he spoke with are participating at this time.

The Fiscal Officer thanked Trustee, Pete Landino for picking up the old records in her office and taking them to be shredded.

Personnel Committee:

The Personnel Committee met to discuss medical insurance for 2015-2016. The committee is recommending Medical Mutual as the medical insurance program for 2015-2016.

Audit and Finance Committee:

None

Building and Grounds Committee:

None

Records Commission:

None

Strategic Planning Committee:

Chairman, Rob Kozar, started a presentation to get feedback from the Board as to when and how the Strategic Plan came into existence. Due to time constraints, this discussion will continue at the August meeting.

OLD BUSINESS:

HVAC system quotes were discussed again. The Board still has a lot of questions and the discussion will continue at the August meeting.

The Riverfest Parade will be on Saturday, July 11, 2015. Anyone wishing to participate by walking or riding in the parade needs to e-mail Benjamin Reid by Monday, June 22, 2015.

NEW BUSINESS:

MOTION BY R. Williams, second by K. Seibel to accept the Administration's recommendation to choose Medical Mutual as the medical insurance program for 2015-2016. Roll Call – Yeas 7, Nays 0. Motion Carried. RESOLUTION NO 2015-4

There being no further business to discuss, MOTION BY T. Hoffman, second by L. Dieter to adjourn. Roll Call – Yeas 7, Nays 0. Motion Carried.

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Meeting adjourned at 8:45 p.m.

Next meeting will be August 12, 2015 at 7:00 p.m.

Robert Williams, President

Joanne Kensik, Fiscal Officer