

Huron Public Library Board of Trustees
Minutes to Regular Meeting Held December 9, 2015

Meeting was called to order at 7:00 p.m. by Vice-President Terry Griffith.

Present: Karyn Seibel; Tom Hoffman; Pete Landino; Terry Griffith; Lesley Dieter; Rob Kozar. Excused: Robert Williams. Guests: Benjamin Reid, Director; Joanne Kensik, Fiscal Officer and Joseph Giardina.

MOTION BY K. Seibel, second by L. Dieter to approve minutes to the November 11, 2015 meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

In Mr. Williams's absence, Vice-President, Terry Griffith thanked the Board for all their work at the Holiday Open House held on December 5, 2015.

Director's Report:

Director Reid informed the Board that the HVAC system re-commissioning process is still underway. The graphics package is nearly complete.

On December 9, 2015, the staff attended the ALICE workshop presented by Huron PD Officer Keith Lobsinger,

Children's Librarian presented a Fall Children's Lit preview to every 3rd, 4th, 5th and 6th grade class before Thanksgiving.

We will be partnering with Huron Schools for an author visit in May. A press release on the Tiger Bookshelf partnership and class videos was picked up by the Sandusky Register's November 19th edition.

On December 2, the Board Executive Committee met with representatives from the Hylant Group and State Farm.

Fiscal Officer's Report:

The Fiscal Officer attended a December 8, 2015 webinar hosted by STARPLUS. OhioCheckbook was mentioned. They also discussed the effects of Senate Bill 287 on Star Ohio's composition. The interest rate environment was also discussed.

An e-mail was received from Connect Ohio encouraging us to contact our state representatives in the Ohio House and Senate to take action and allocate funds so that Connect Ohio can continue its work to expand broadband access, adoption and use in Ohio.

A check from the Chaney grant was deposited on November 19, 2015 and she received a check from the Mylander Foundation on December 7, 2015.

Personnel Committee Report:

They will hold a meeting the beginning of January.

Audit and Finance Committee Report:

None

Building and Grounds Committee Report:

They will hold a meeting in January.

Records Commission Report:

Their annual meeting will be in January.

Strategic Planning Committee Report:

Chairman, Rob Kozar, told the Board that he is happy with the plan. He likes the structure of the plan as it is and he feels the six area of focus are comprehensive. The Board discussed whether there should be a separate special meeting to discuss the Strategic Plan or whether the Strategic Planning Committee should hold a meeting with some Board members present and then bring recommendations to the full Board.

OLD BUSINESS:

MOTION BY K. Seibel, second by R. Kozar on the adoption of a contract with The Ohio Plan for provision of insurance for real and personal property, public officers and

employee's liability and surety bonding for the Fiscal Officer and Director for the calendar year 2016 at a cost of \$8,900.00. Roll Call: L. Dieter-Yea; T. Griffith-Yea; T. Hoffman-Yea; R. Kozar-Yea; P. Landino-Yea; K. Seibel-Yea. Motion Carried.
RESOLUTION NO. 2015-07.

MOTION BY R. Kozar, second by L. Dieter to enter into Executive Session at 8:10 p.m. to discuss compensation of a Public Employee. Roll Call – Yeas 6, Nays 0. Motion Carried.

Regular meeting resumed at 8:18 p.m.

NEW BUSINESS:

MOTION BY R. Kozar, second by P. Landino to accept the 2016 employee wage increases as recommended by the Director excluding the Director and Fiscal Officer wages which is set by the Board of Trustees. Roll Call Yeas, 6, Nays 0. Motion Carried.

MOTION BY L. Dieter, second by K. Seibel to approve a form letter to send to new performers, trainers and other individuals who provide services to the public explaining OPERS need to retain their full social security number. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY R. Kozar, second by T. Hoffman to approve and endorse Benjamin Reid applying for Library leadership and to spend time from his work to attend the institute and class assignments thereafter. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY L. Dieter, second by R. Kozar to transfer \$35,000.00 from 1000-910-910-0000 General Fund to Capitol Projects Fund and from the Capitol Projects Fund to STARPLUS. Roll Call - L. Dieter-Yea; T. Griffith-Yea; T. Hoffman-Yea; R. Kozar-Yea; P. Landino-Yea; K. Seibel-Yea. Motion Carried

There being no further business to discuss, MOTION BY L. Dieter, second by P. Landino to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting adjourned at 8:35 p.m.

Terry R. Griffith, Vice-President

Joanne Kensik, Fiscal Officer