

Huron Public Library Board of Trustees
Minutes to Regular Meeting Held June 8, 2016

Meeting was called to order at 7:00 p.m. by President Terry Griffith.

Present: Terry Griffith; Rob Kozar, Robert Williams, Karyn Seibel. Excused: Tom Hoffman, Pete Landino, Joe Giardina. Guests: Benjamin Reid, Director, Joanne Kensik, Fiscal Officer.

MOTION BY K. Seibel, second by R. Kozar to approve minutes to the May 11, 2016 meeting. Roll Call – Yeas 4, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

Will be discussed under Old Business.

Director's Report:

Director Reid reported that Damschroder Roofing has not yet responded with a quote for the flat roof repair. He also contacted Rookstool for repair of pitched roof.

Wadsworth was called for service to the condensing units on the roof. The Board would like Mr. Reid to present some questions to Wadsworth regarding replacement of the condensing units. Mr. Reid will report back.

Health Insurance renewal will be discussed in Personnel Committee and the new overtime regulations will be discussed under New Business.

Mr. Reid provided an update on the preparations for the OLC Convention and Expo to be held September 28-30. Due to the amount of time Mr. Reid will have to be at the OLC Convention, MOTION BY K. Seibel, second by R. Kozar to make an exception to the Board's policy, on a one-time basis only, to allow and pay for the Director to obtain a hotel room at a cost of \$282.11. Roll Call – Yeas 4, Nays 0. Motion Carried.

Mr. Reid will give an update on the Erie County PLF meeting under Old Business.

Mr. Reid said the new catalog, Enterprise, will be going live on June 14. The CLEVNET App will be discontinued but SirsiDynix has a similar app called BookMyne to download in the app store.

Fiscal Officer's Report:

The Fiscal Officer did not have a report for the June meeting but she did inform the Board that she had not received the 1st half taxes from Huron City Schools. The Treasurer's Office said the check should be received next week.

Personnel Committee Report:

Trustee Williams reported on a meeting that he and the Fiscal Officer attended regarding joining the Stark County COG insurance consortium. Mr. Williams will like to discuss this further in a Personnel Committee meeting and a date a time will be set for a meeting in the near future.

Audit and Finance Committee Report:

None

Building and Grounds Committee Report:

None

Strategic Planning Committee Report:

Chair, Rob Kozar and Director Reid reported that the Focus Group questions were discussed as well as how to schedule these meetings. Mr. Reid said Julie Brooks has offered to be a facilitator for some of the Focus Groups. Some groups would be more likely available for a day time meeting and for others, afternoon or evening meetings would be better. They would like to conduct these focus groups in June if possible and there should be drinks and snacks for each meeting. It was suggested that the city and township could be joined on a night when the city holds its biweekly meeting.

Contracts and Legislation Report:

None

OLD BUSINESS:

Director Reid and President Griffith updated the Trustees on Erie County PLF meetings. A straw vote was taken and five libraries agreed using census population to obtain a per capita formula. Four libraries agreed to split the Florence Township population and four libraries agreed to move to the new funding formula using a three-year transition model.

It was then revealed that one library has been having individual conversation with the County Auditor. Other questions surfaced and it was decided that this, and other questions would be drafted and sent for a legal opinion to Mr. Jason Hinners in the Prosecutor's Office.

NEW BUSINESS:

Director Reid discussed the new overtime rules that go into effect December 1, 2016. The new rules will affect one employee. It was decided by the Board to pay the one employee overtime when applicable since rearranging the schedule was not practicable for the few hours and few times overtime will be occurring.

Director Reid reminded the Board that the Riverfest Parade is on July 9, 2016 and to please let him know if any member of the Board will be participating.

The Huron Historical Society has requested a sign. The Board discussed issues involving size, placement and zoning laws. MOTION BY R. Kozar, second by K. Seibel to allow Huron Historical Society a sign. Roll Call – Yeas 0, Nays 4. Motion failed.

The Holiday Open House was discussed. Karen Seibel will be the chairperson. It will be held either December 3rd or 4th depending on performers and the time will be from 1:00 to 4:00 p.m.

MOTION BY R. Williams, second by R. Kozar to hire Julie Brooks as a Facilitator for the various Focus Groups at a cost of \$35.00 per hour. Roll call – Yeas 4, Nays 0. Motion Carried.

There being no further business to discuss, MOTION BY R. Kozar, second by R. Williams to adjourn. Roll Call – Yeas 4, Nays 0. Motion Carried.

Meeting adjourned at 8:45 p.m.

Terry R. Griffith, President

Joanne Kensik, Fiscal Officer