

Huron Public Library Board of Trustees
Minutes to Regular Meeting May 10, 2017

Meeting was called to order at 7:00 p.m. by President, Terry Griffith.

Present: Terry Griffith, Karyn Seibel, Bob Williams, Rhonda Watt, Joe Giardina, Rob Kozar. Excused: Tom Hoffman. Guests: Benjamin Reid, Director and Joanne Kensik, Fiscal Officer.

MOTION BY: R. Kozar, second by R. Watt to approve the minutes to the April 12, 2017 regular meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

Public Comments: None

Communications: None

President's Report:

President, T. Griffith, gave an update to the Board on the PLF agreement. Two libraries changed the resolution sent to all libraries without notification to the other 5 libraries. They also refused to turn their resolutions in to Sandusky Library to then be turned in together to the Erie County Auditor. To the best of her knowledge, all resolutions have been presented to the Erie County Auditor's Office.

Ms. Griffith provided a new chart for the Levy Campaign to the Board members.

Director's Report:

Director Reid noted that Trustee Watt attended the OLC Trustee Workshop and asked her to share what was discussed at the workshop. Discussion items were learning financials, e-mails are public record and letting the Director do his job. Ms. Watt stated that she feels the OLC is a huge asset to Ohio Libraries.

MOTION BY R. Watt, second by K. Seibel allowing the Director to accept the position as Chair to the Local Arrangements Committee for the 2018 OLC Convention in Sandusky. Roll Call – Yeas 6, Nays 0. Motion Carried.

Mr. Reid noted that the fight to raise the PLF to 1.7% was not successful in the House. The focus now shifts to the Senate as they draft their own budget plan.

Mr. Reid attended a Director's meeting on April 28, 2017 where the Cassie system was discussed. Cassie is user-friendly software that automates the management of the library's computers and printers.

Fiscal Officer's Report:

The Fiscal Officer told the Board that the American Endowment Grant that we thought we were going to receive was actually for the Friends of Huron Public Library.

The Fiscal Officer will contact the President of the Huron Historical Society to see who invoices for rental of office space should be sent to.

The Records Commission met on 4/27/17. The minutes to that meeting are in the packet.

Personnel Committee Report:

None

Audit and Finance Committee:

Chair, J. Giardina, said the Finance Committee met on 4/20/17. The Committee is making a recommendation to the Board to pass the 2018 Revenue Budget which will be discussed under New Business.

Building and Grounds Committee:

In Mr. Hoffman's absence, Director Reid, told the Board that solutions to the basement flooding was discussed amongst the Committee members.

Quotes for security cameras from three different vendors were presented to the Board.

The revised HBM Proposal and scope of services for architectural advice on choosing and providing, if necessary, an RFP for replacement of approximately 115 chairs was presented to the Board.

The Building and Grounds Committee also discussed the possibility of solar power eventually being installed on the roof. Since that meeting it was discovered that we do not have enough roof space to consider this idea. It was suggested that Tusing may be asked to bid on a new roof if leakage problems continue or worsen.

There was no new information on the blinds.

Strategic Planning Committee:

None

Contracts and Legislation:

None

Ad Hoc Committee – Levy

Fundraising – 200 letters have been mailed. Chairman Watt asked Mr. Reid to provide a list of businesses letters should be mailed to.

Publicity and Graphics – None

Finance – None

Data – A slideshow of neighborhood data was shown. This data will help target areas for canvassing.

Volunteers – Chairman Williams found that when asking for volunteers, they are not aware there will be a levy on the ballot in November. He suggested an article in the Sandusky Register. It was decided to wait until September to put an article in the Sandusky Register.

Special Events – An Ice Cream Social tentatively set for August 10, 2017. The date will be confirmed at the next meeting.

OLD BUSINESS:

MOTION BY R. Williams, second by R. Kozar recognizing and applauding the decision of the Huron Board of Education to refund the existing 2007 Huron Public Library Bond to save the Taxpayers of the District a year's payment for the savings of \$200,000.00. Roll Call – Yeas 6, Nays 0. Motion Carried. **RESOLUTION NO. 2017-10.**

The Staff Appreciation Breakfast was discussed. K. Seibel will e-mail board members items they are to bring.

The Fiscal Officer asked the Board if they have thought about our utility contracts. The Board still wants to wait until fall before making a final decision.

NEW BUSINESS:

MOTION BY J. Giardina, second by K. Seibel, adopting the 2018 Revenue Budget. Roll Call – Yeas 6, Nays 0. Motion Carried. **RESOLUTION NO. 2017-09.**

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The Fiscal Officer discussed the possibility of having a Community document destruction event next year. This item will be discussed at a future meeting.

There being no further business to discuss, MOTION BY J. Giardina, second by K. Seibel to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting adjourned at 9:00 p.m.

Terry R. Griffith, President

Joanne Kensik, Fiscal Officer