

Huron Public Library Board of Trustees
Minutes to Regular Meeting January 10, 2018

Meeting was called to order at 7:00 p.m. by President, Karyn Seibel.

Present: Terry Griffith, Karyn Seibel, Joe Giardina, Tom Hoffman, Rhonda Watt. Rob Kozar, Robert Williams. Guests: Benjamin Reid, Director and Joanne Kensik, Fiscal Officer.

MOTION BY: R. Kozar, second by T. Griffith to approve the minutes to the December 13, 2017 regular meeting with corrections. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

None

Director's Report:

Mr. Reid reported on his progress with finalizing staff objectives to the Board.

Mr. Reid met with Kathy Muehlhauser on 12/14/17 to discuss use of space in the archives room.

Mr. Reid said he would like to discuss Objective 3.3 of the Strategic Plan with the Board at a later date. Objective 3.3 is to explore fine reduction policies for segments of the public in order to promote usage and change the image of library fines.

Mr. Reid discussed the building of shelves to display books for sale by the Friends of Huron Public Library. The cost will be \$1440.00 and will be paid for by the Friends.

Fiscal Officer Report:

Ms. Kensik informed the Board that money has been transferred to STAROHIO for investment.

Bonds for the Director and Fiscal Officer have been received for 2018.

Ms. Kensik provided the Board with the 2017 evaluations for collection year 2018 as received from the Erie County Auditor's Office.

Ms. Kensik has received her exemption for CPIM from the Ohio State Treasurer's Office and she has advertised the date and time of the Board meetings for 2018 in the Sandusky Register. Both items are requirements of the Ohio State Auditor's Office.

Personnel Committee Report:

None

Audit and Finance Committee Report:

The Audit and Finance Committee will schedule a meeting in February.

Building and Grounds Committee:

The Building and Grounds Committee will be meeting later this month.

Strategic Planning Committee:

The Strategic Planning Committee will be meeting later this month or early February.

Contracts and Legislation:

None

OLD BUSINESS:

MOTION BY T. Hoffman, second by T. Griffith to have the Director request a quote for the replacement of approximately ninety-two (92) chairs for the library. Roll Call – Yeas 5- Nays 1. MOTION CARRIED.

There will be another meeting with the Huron Historical Society on 1/17/18 at 6:00 p.m. to discuss use of space in the archives room.

NEW BUSINESS:

Committee sign-up sheet for 2018 was completed by the Board.

MOTION BY T. Hoffman, second by R. Williams accepting the Director's 2018 Objectives. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY T. Griffith, second by R. Watt accepting the Fiscal Officer's 2018 Objectives. Roll Call – Yeas 6, Nays 0. Motion Carried.

Employee year-end reports were given to the Board.

There being no further business to discuss, MOTION BY T. Griffith, second by R. Kozar to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting adjourned at 8:15 p.m.

Karyn Seibel, President

Joanne Kensik, Fiscal Officer