

Huron Public Library Board of Trustees
Minutes to Regular Meeting Held June 25, 2014

Meeting was called to order at 7:00 p.m. by Vice-President, Terry Griffith.

Present: Terry Griffith, Rob Kozar, Tom Hoffman, Sally Sprunk. Guests: Benjamin Reid, Director and Joanne Kensik, Fiscal Officer. Excused: Lesley Dieter, Bob Williams, and Pete Landino.

MOTION BY R. Kozar, second by T. Hoffman to approve the minutes to the May 14, 2014 meeting with corrections. Roll Call – Yeas 4, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

In President Williams absence, Vice-President, Terry Griffith stated there is no report but President Williams requested the Board Members e-mail the Director as soon as possible after receiving the Board Packet whether or not they will be attending the Board meeting. This way, the Director can be assured there will be a quorum present for the meeting.

Director's Report:

Director Reid reported that the early returns from the Summer Reading Program are extremely positive. Many of the programs are sold-out. The library does do a waitlist and he will do his best to help everyone in Huron get an opportunity to participate.

The Ohio Senate passed the MBR appropriation bill without any changes to the PLF formula. The passage of tax reform by the House and Senate, and signed by the Governor, also means reduced funds in the General Revenue Fund which impacts the overall PLF total.

Parade plans are moving along nicely. All trustees, staff members, and Friends of the Library members are invited to walk with us in the River Fest Parade on July 12, 2014.

Mr. Reid spoke with the Methodist Seniors at their monthly luncheon on May 15, 2014. Mr. Reid also attended the May 27, 2014 City Council Meeting in support of the Friends of the Library who submitted a request to place Book Sale signage in the median of Route 6. The Council approved their request.

The Friends of HPL held their first book sale of the season on June 5th, 6th and 7th. Unofficially the Friends raised around \$1,500.00, slightly less than last year but promising, considering there is one more sale scheduled for September.

Director Reid submitted reports to the Board of Trustees and explained the report from the new people counter installed at the library to the Board.

Fiscal Officer's Report:

Fiscal Officer, Joanne Kensik, reported that the 2012 and 2013 Audit has been completed and explained to the Board the findings that were reported. One was to implement control procedures to assure the completeness, accuracy and classification of payroll disbursements processed by the service organization. The other was reporting errors in 2012 (receipts placed in wrong line item within a fund). The Auditor also has some recommendations such as having Program Performer Contracts and reclassifying the Permanent Improvement Fund to a Capital Improvements Fund.

Personnel Committee Report:

Chairman Sprunk asked the Board to return the Director evaluations to her by July 5, 2012.

Audit and Finance Committee Report: None

Building and Grounds Committee Report: None

Strategic Planning Committee Report:

Chairman Kozar stated the committee will be meeting before the August 13, 2014 meeting.

OLD BUSINESS:

The Contract with the Huron Historical Society was again discussed. The Board has not received a reply from the Historical Society regarding the contract as of this date.

MOTION BY: S. Sprunk, second by R. Kozar that the Board agrees to participate, together with its employees and the Friends of the Library in the 2014 Riverfest parade and festivities. Roll Call – Yeas 4, Nays 0. Motion Carried.

A reminder that there will not be a Board meeting in July. Our next meeting will be August 13, 2014 at 7:00 p.m.

NEW BUSINESS:

MOTION BY: S. Sprunk, second by T. Hoffman appointing Medical Mutual as its Medical and Hospitalization carrier and authorizing the Director to enter into a contract with Medical Mutual for the period of July 1, 2014 through June 30, 2015, under the authority granted to the Board by R.C. 3375.40 (M). Roll Call – Yeas 4, Nays 0. Motion Carried. RESOLUTION NO. 2014-5.

MOTION BY: T. Hoffman, second by S. Sprunk to formally designate the previously named fund Permanent Improvement to Capital Improvement effective immediately. Roll Call – Yeas 4, Nays 0. Motion Carried. RESOLUTION NO. 2014-6.

MOTION BY: S. Sprunk, second by R. Kozar approving and implementing a policy for the provision of food and drink as well as other costs for events at the Huron Public Library given in recognition of the contributions of limited groups or individuals for the benefit of the library. Roll Call – Yeas 4, Nays 0. Motion Carried. RESOLUTION NO. 2014-7.

MOTION BY: T. Hoffman, second by R. Kozar clarifying and amending the motion made March 9, 2011 on approval of payment for Huron Rotary Club membership and cost of meals for the Director of Huron Public Library. Roll Call – Yeas 4, Nays 0. Motion Carried. RESOLUTION NO. 2014-8.

Director Reid discussed the Holiday Open House with the Board of Trustees. The two dates he had in mind are Thursday, December 4th or Sunday December 7th. After discussing the pros and cons of each date, the Board decided December 7th would be better as long as it does not interfere with other major events in Huron on that date.

EXECUTIVE SESSION: None

There being no further business to discuss, MOTION BY: S. Sprunk, second by R. Kozar to adjourn. Roll Call: Yeas 4, Nays 0. Meeting adjourned at 7:55 p.m.

Terry, R. Griffith, Vice-President

Joanne Kensik, Fiscal Officer