

Huron Public Library Board of Trustees
Minutes to Regular Meeting Held February 11, 2015

Meeting was called to order at 7:00 p.m. by President Robert Williams.

Present: Robert Williams; Terry Griffith; Pete Landino; Lesley Dieter; Karyn Seibel; Rob Kozar. Excused: Tom Hoffman. Guests: Benjamin Reid, Director; Joanne Kensik, Fiscal Officer.

MOTION BY: T. Griffith, second by L. Dieter to approve the minutes to the organizational meeting held on January 14, 2015. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY: T. Griffith, second by R. Kozar to approve the minutes to the regular meeting held on January 14, 2015. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

President Williams provided a copy of the OLC's Weekly Access to new trustee Karyn Seibel. The Weekly Access lists the date and time of a program for new board members, which is March 14, 2015 in Westerville, Ohio should anyone want to attend.

Mr. Williams discussed an article he read in "Wired Magazine" regarding libraries that have a "makerspace" with 3-D printers and laser cutters. The article gives you a glimpse into the future for libraries.

Director's Report:

Mr. Reid informed the Board that supplemental benefits such as life insurance, cancer insurance, disability, etc. are available to all staff members through Colonial Life Benefits and are paid for completely by those staff members through payroll deduction.

A new PC and a new back-up system for the library server have been installed by Clevnet. Mr. Reid is also reviewing quotes to replace the main printer at the Circ desk. He would like a printer with Cloud Print and Air Print capabilities.

The problems with the HVAC system were discussed with Board members taking a quick tour of HPL's system downstairs. Mr. Reid received quotes and moved ahead with the

replacement of the backup heat pump. Other issues, such as leaking valves will need to be addressed in the next few months.

Mr. Reid reported that Clevnet will be acquiring Hoopla sometime this year. We will also be acquiring a Consumer Reports database. Clevnet has been testing a magazine download service from OverDrive. This could be a possible replacement for Zinio but it is not ready to take over that service yet.

Mr. Reid has been working with the Huron Historical Society about a grant opportunity to digitize and share Huron's historic images online. The grant requires matching funds. Terry Griffith asked the Fiscal Officer to obtain the Prosecutor's Opinion to see if "trust" money received by the library can be used to help the Historical Society.

Mr. Reid has joined the Huron Playhouse Board of Directors and he attended the Caryl Crane 25th Anniversary Gala at McBride Auditorium.

Fiscal Officer's Report:

Fiscal Year 2014 is closed and the Financial Statements have been sent to the State Auditor's Office and Erie County Auditor's office. The advertising requirement is complete.

I spoke with Local Government regarding transferring the money in the Permanent Improvement Fund to the Capital Improvement Fund as suggested by the State Auditor during our last audit. They have advised me to get the Prosecutor's Opinion before I transfer and to keep meticulous records regarding the transfer.

The Fiscal Officer provided the Board with information regarding Star Plus account and asked the Board to consider transferring money from Star Ohio to a Star Plus account. The minimum deposit has changed to \$250,000.00 and the current yield is 0.20% compared to 0.06% for Star Ohio Funds.

Personnel Committee Report:

Will be discussed under New Business.

Audit and Finance Committee Report:

A meeting will be held on March 3, 2015 at 1:30 p.m. to discuss permanent appropriations.

Building and Grounds Committee Report:

The Building and Grounds Committee will be going to Avon Lake Public Library on Tuesday, February 17, 2015 to see their HVAC control system. This is the same system that Wadsworth Solutions is suggesting for Huron Public Library.

Records Commission Report:

The Records Commission met on January 28, 2015. Ms. Griffith told the Board that no cloud or CD saving of permanent records has been approved at the State level so we need to consider sending records to be microfiche or purchase a microfiche machine for the library.

Strategic Planning Committee Report: None

OLD BUSINESS:

As of this date, there has been no word on the Huron Historical Society Lease.

New Committee Assignments were distributed.

MOTION BY: L. Dieter, second by K. Seibel to accept the Director's Goals and Objectives for 2015. Roll Call – Yeas 6, Nays 0. Motion Carried.

MOTION BY: P. Landino, second by R. Kozar to accept the Fiscal Officer's Goals and Objectives for 2015. Roll Call – Yeas 6, Nays 0. Motion Carried.

NEW BUSINESS:

A letter was given to all Board Members regarding proposed Changes in the By-Laws, specifically Sections 2.06 and 2.07. It will be discussed further at the next Board meeting on March 11, 2015.

Changes in the Operating Policies, specifically Chapters 2 and 7 will also be discussed at the next Board meeting on March 11, 2015.

The annual Staff Breakfast will be held on April 15, 2015.

EXECUTIVE SESSION: None

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There being no further business to discuss, MOTION BY L. Dieter, second by P. Landino to adjourn.

Meeting adjourned at 8:50 p.m.

Robert Williams, President

Joanne Kensik, Fiscal Officer