

Huron Public Library Board of Trustees
Minutes to Regular Meeting January 12, 2022

Meeting was called to order at 7:15 pm. by President, Rob Smith.

Present: Terry R. Griffith, Pete Jackson, Robert Kozar, Karyn Seibel, Robert Smith, and Robert Williams. Joe Giardina was excused. Guests: Diane Adams, Fiscal Officer.

MOTION BY Trustee Kozar, second by Trustee Jackson to approve the minutes with corrections of the December 8, 2021 Regular Meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS:

None

COMMUNICATIONS:

None

REPORTS:

President's Report:

None

Director's Report:

The Director submitted her report to the board.

Fiscal Officer Report:

The Fiscal Officer presented her report to the board. She stated that the 2022 valuations came back and the library will receive \$8,821.00 more than 2021.

Personnel Committee Report:

Chair Williams submitted to the board the Personnel committee minutes of January 10th. He handed out his proposed "Employee Performance Appraisal Plan" for evaluating all the staff. After some discussion, Bob Williams made a motion, seconded by Kozar to use the Appraisal tool approved by the Personnel Committee on a trial basis for this year. At the end of that time, the system will be evaluated. During the discussion of the motion, Trustee Griffith moved to table the motion. MOTION BY Trustee Griffith, second by Trustee Kozar to table the vote on the motion until the February Meeting to give the Personnel Committee time to receive input from the Fiscal Officer and Director on their thoughts of which evaluation they would prefer. Roll Call – Yeas 6, Nays 0.

Audit and Finance Committee Report:

None

Building and Grounds Report:

None

Strategic Planning Committee:

Chair Kozar stated that he will be scheduling a committee meeting to discuss the data collection for the strategic plan.

Contracts and Legislation:

None

OLD BUSINESS:

Tabled Levy Discussion

After a lengthy discussion there were two motions.

MOTION BY Trustee Williams, second by Trustee Seibel to ask the Erie County Auditor for Certification for a three (3) year Replacement Levy. Roll Call:

	YES	NO	EXCUSED
Joe Giardina			X
Terry Griffith	X		
Pete Jackson		X	
Rob Kozar	X		
Karyn Seibel	X		
Rob Smith	X		
Bob Williams	X		

MOTION BY Trustee Jackson, second by Trustee Seibel to ask the Erie County Auditor to for Certification for a three (3) year Renewal Levy. Roll Call:

	YES	NO	EXCUSED
Joe Giardina			X
Terry Griffith	X		
Pete Jackson	X		

Rob Kozar	X
Karyn Seibel	X
Rob Smith	X
Bob Williams	X

NEW BUSINESS:

Motion to Accept the Financials for December 2021

MOTION BY Trustee Seibel, second by Trustee Jackson to accept the Financial Statements for December 2021. Roll Call – Yeas 6, Nays 0. Motion Carried.

Discussion of Huron Historical Society Lease

President Smith suggested that the Contracts and Litigation Committee meet to begin negotiations about how the library can achieve a formal working relationship with the Historical Society, balancing their use of library space with the economic value of their contributions to the library.

Heating in the building

President Smith stated that there has been a problem heating the upstairs of the building. Gundlach has been out and they will be giving their recommendations and an estimate to fix the problem. This will be given to the Building and Grounds Committee for their review.

There being no further business to discuss, MOTION BY Trustee Seibel second by Trustee Jackson to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.

Meeting adjourned at 8:39 p.m.

Rob Smith, President

Diane Adams Fiscal Officer