

HURON PUBLIC LIBRARY BOARD OF TRUSTEES
Minutes of REGULAR MEETING OF NOVEMBER 13, 2024

- ❖ Called to order at 7:00 p.m.

- ❖ PLEDGE OF ALLEGIANCE

- ❖ **ROLL CALL:**
 - ❖ Joe Giardina - present
 - ❖ Pete Jackson - present
 - ❖ Bob Williams - present
 - ❖ Will Folger - present
 - ❖ Rob Kozar - present
 - ❖ Karen Seibel - present
 - ❖ Rebecca Morey – present

- ❖ **MOTION by Will, Second by Karyn with revisions to correct spelling of her name TO APPROVE THE MINUTES OF REGULAR MEETING ON October 9, 2024 (V) Ayes Unanimous. Motion carried.**

- ❖ PUBLIC COMMENTS/GUESTS - none

- ❖ COMMUNICATIONS - none

- ❖ REPORTS:
 - President's Report: Joe Giardina distributed officer and committee suggested assignments and requested trustees respond to Joe.
 - Director's Report: Jennifer Buch highlighted that a \$3,200.00 grant from Wightman-Wieber foundation was received for the purchase of VOX and Wonderbooks. In addition, a \$1,000.00 grant was received from Girls Who Code for that program.
 - Fiscal Officer's Report: Laura Dahnke
 - **MOTION by Rebecca, Second by Karyn TO APPROVE SUPPLEMENTALS (October 2024) (RC)**
 - ❖ Pete Jackson – Y
 - ❖ Karyn Seibel - Y
 - ❖ Rob Kozar - Y
 - ❖ Rebecca Morey – Y
 - ❖ Will Folger – Y
 - ❖ Bob Williams – Y
 - ❖ Joe Giardina - Y

 - **MOTION by Karyn, Second by Pete TO APPROVE Then and Now Purchase Orders (October 2024) (RC)**
 - ❖ Pete Jackson - Y
 - ❖ Bob Williams – Y
 - ❖ Joe Giardina - Y
 - ❖ Rob Kozar - Y
 - ❖ Karyn Seibel – Y
 - ❖ Will Folger – Y

- ❖ Rebecca Morey - Y
- **MOTION by Bob, Second by Karyn TO APPROVE Austin Lawn Care Contract (RC)**
 - ❖ Will Folger – Y
 - ❖ Joe Giardina – Y
 - ❖ Rebecca Morey – Y
 - ❖ Bob Williams – Y
 - ❖ Rob Kozar – Y
 - ❖ Pete Jackson – Y
 - ❖ Karyn Seibel - Y
- ❖ **MOTION by Karyn, Second by Bob TO APPROVE Resolution 2024-03 (Insurance) (RC)**
 - ❖ Karyn Seibel – Y
 - ❖ Bob Williams – Y
 - ❖ Will Folger – Y
 - ❖ Rob Kozar – Y
 - ❖ Pete Jackson – Y
 - ❖ Rebecca Morey – Y
 - ❖ Joe Giardina – Y
- ❖ **MOTION by Will, Second by Rebecca TO APPROVE Clevnet Rates for 2025 (RC)**
Discussion ensued regarding options other than Clevnet and the rate increase. Director shared that other options cost more, are geared toward larger library systems, and are not as responsive to service requests.
 - ❖ Karyn Seibel – Y
 - ❖ Rob Kozar – Y
 - ❖ Pete Jackson – Y
 - ❖ Rebecca Morey – Y
 - ❖ Joe Giardina – Y
 - ❖ Bob Williams – Y
 - ❖ Will Folger – Y
- ❖ **MOTION by Joe, Second by Will TO APPROVE Frontline Roofing Quote for Gutter guards, repairing gutters, and Caulking Windows (RC)**
 - ❖ Bob Williams – Y
 - ❖ Karyn Seibel – Y
 - ❖ Rebecca Morey – Y
 - ❖ Pete Jackson – Y
 - ❖ Rob Kozar – Y
 - ❖ Joe Giardina – Y
 - ❖ Will Folger – Y
- ❖ **MOTION by Karyn, Second by Bob TO APPROVE Mark Advertising Quote for New Website Creation, upload, and instruction (RC)** **Discussion ensued regarding whether a new website was needed and the selection of Mark Advertising. Director shared that current website is not user-friendly and has limited capability for changes and updating. Mark Advertising is a local business.**
 - ❖ Joe Giardina – Y
 - ❖ Will Folger – Y
 - ❖ Karyn Seibel - Y
 - ❖ Rob Kozar – Y

- ❖ Rebecca Morey – Y
- ❖ Personnel Committee Report: Bob Williams **MOTION BY Bob Second by Rebecca to recommend Will Folger for another term as Board Trustee (RC)**
 - ❖ Karyn Seibel – Y
 - ❖ Rob Kozar – Y
 - ❖ Pete Jackson – Y
 - ❖ Rebecca Morey – Y
 - ❖ Joe Giardina – Y
 - ❖ Bob Williams – Y
 - ❖ Will Folger – Y
- ❖ Audit and Finance Committee Report: Pete Jackson **MOTION BY Will Second by Karyn to adopt Resolution 2024-04 (Temporary Appropriations for 2025) (RC)**
 - ❖ Will Folger – Y
 - ❖ Joe Giardina – Y
 - ❖ Rebecca Morey – Y
 - ❖ Bob Williams – Y
 - ❖ Rob Kozar – Y
 - ❖ Pete Jackson – Y
 - ❖ Karyn Seibel - Y
- ❖ **MOTION BY Rob Second by Pete to adopt Resolution 2024-05 (Transfer \$200,000.00 from General Fund to Capital Projects Fund) (RC)**
 - ❖ Will Folger – Y
 - ❖ Joe Giardina – Y
 - ❖ Rebecca Morey – Y
 - ❖ Bob Williams – Y
 - ❖ Rob Kozar – Y
 - ❖ Pete Jackson – Y
 - ❖ Karyn Seibel - Y
- Building and Grounds Committee Report: Rebecca Morey deferred to Jennifer who reviewed the status of current projects and list of other items
- Strategic Planning Committee Report: Rob Kozar presented a slide show that recapped the 2021 survey results and provided a status update on items. A mid-way check-in was discussed and the committee will develop a survey by June.
- Policy Committee Report: Will Folger – Committee meeting is December 3 at 5:30 p.m.
- ❖ OLD BUSINESS – revision of strategic plan survey – previously discussed in committee report.
- ❖ NEW BUSINESS
 - ❖ **MOTION by Rebecca Second by Rob TO APPROVE FINANCIALS FOR October 2024 (RC)**
 - ❖ Will Folger – Y
 - ❖ Bob Williams - Y
 - ❖ Joe Giardina – Y
 - ❖ Rob Kozar – Y
 - ❖ Karyn Seibel – Y
 - ❖ Pete Jackson – Y
 - ❖ Rebecca Morey – Y

- **MOTION by Bob, Second by Karyn TO CHANGE Library Hours Starting January 2, 2025. (V) Motion carried.**

- ❖ Will Folger – Y
- ❖ Bob Williams - Y
- ❖ Joe Giardina – Y
- ❖ Rob Kozar – Y
- ❖ Karyn Seibel – Y
- ❖ Pete Jackson – N
- ❖ Rebecca Morey – Y

- ITEMS TOO LATE FOR THE AGENDA: Fiscal Officer opened discussion on rates for Electric and gas provided by IGS Energy, requiring entering a contract for IGS to purchase the commodities. Short discussion began but was tabled by Board President Joe Giardina.

❖ EXECUTIVE SESSION

MOTION by Karyn, Second by Rob TO ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE UNDER O.R.C. 121.22(G) (1) Session commenced at 9:38 p.m. Session ended at 10:14 p.m.

❖ **MOTION by Karyn, Second by ROB FOR ADJOURNMENT (RC)**

- ❖ Karyn Seibel – Y
- ❖ Bob Williams – Y
- ❖ Will Folger – Y
- ❖ Rob Kozar – Y
- ❖ Pete Jackson – Y
- ❖ Rebecca Morey – Y
- ❖ Joe Giardina – Y

Meeting adjourned at 10:15 p.m.

*V indicates vote by Voice

*RC indicates by Roll Call

*Y = Yes

*N = No

Joe Giardina, President

Laura Engleman, Fiscal Officer