

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING OF NOVEMBER 8, 2023  
AGENDA**

- ❖ **PLEDGE OF ALLEGIANCE**
- ❖ **ROLL CALL**
- ❖ **APPROVAL OF MINUTES**
- ❖ **MOTION TO APPROVE THE MINUTES OF REGULAR MEETING ON OCTOBER 11, 2023 (V)**
- ❖ **MOTION TO APPROVE THE MINUTES OF SPECIAL MEETING ON OCTOBER 16, 2023 (V)**
- ❖ **FISCAL OFFICER OATH OF OFFICE: LAURA DAHNKE**
- ❖ **PUBLIC COMMENTS/GUESTS**

BOARD OF TRUSTEES BYLAWS: POLICY 2.03 (E): The members of the public may comment during this portion of the agenda. Any individual desiring to address the Board shall be first recognized by the President. The individual shall state her/his name and address in an audible tone for the Fiscal Officer's record. Remarks shall be limited to five (5) minutes. References to personalities and personal attacks shall be avoided by all speakers. The Board will take the comments under advisement, but the Board shall not engage in a debate or a question/answer session with any member of the public during this part of the agenda.

- ❖ **COMMUNICATIONS**

- ❖ **REPORTS:**

- President's Report: Joe Giardina
- Director's Report: Jennifer Buch
- Fiscal Officer's Report: Laura Dahnke
  - **MOTION TO APPROVE SUPPLEMENTALS (SEPTEMBER) (RC)**
  - **MOTION TO APPROVE SUPPLEMENTALS (OCTOBER) (RC)**
  - **MOTION TO ACCEPT AUSTIN LAWN CARE CONTRACT FOR 2024 (RC)**
  - **MOTION TO ACCEPT CLEVNET PRICING FOR 2024 (RC)**
- Personnel Committee Report: Trustee Williams
- Audit and Finance Committee Report: Trustee Jackson
  - **MOTION TO APPROVE RESOLUTION 2023-05 FOR BUILDING AND LIABILITY INSURANCE FROM OHIO PLAN (RC)**
- Building and Grounds Committee Report: Trustee Smith
- Strategic Planning Committee Report: Trustee Kozar
- Policy Committee Report: Trustee Folger
  - **UPDATES FROM OCTOBER 16 MEETING (JENNIFER)**
  - **QUESTIONS FROM BOB WILLIAMS**
  - **MOTION APPROVE THE POLICY AND PROCEDURE NOTEBOOK (V)**

- ❖ **OLD BUSINESS**

- **HOLIDAY OPEN HOUSE: SATURDAY, DECEMBER 2 FROM 10:30-12:30; WALK IN WINTERFEST PARADE AT 12:30; FIRE PIT ON SOUTH MAIN STREET FROM 1:00-6:00 (FREE SMORES)**
- **MOTION TO APPROVE PAYMENT OF \$24,000 TO HIRE TEC, INC, ENGINEERING AND DESIGN AS ENGINEERING CONSULTANTS FOR HVAC IMPROVEMENTS (RC)**
- **MOTION TO APPROVE PURCHASE ORDER FOR \$229,480 TO LIBRARY DESIGN FOR RENOVATION OF CHILDREN'S AREA (RC)**

- **MOTION TO APPROVE ADJUSTMENT TO BUDGET IN THE AMOUNT OF \$80,000 FOR CHILDREN'S AREA RENOVATIONS (RC)**

❖ **NEW BUSINESS**

- **MOTION TO ACCEPT THE FINANCIALS FOR SEPTEMBER 2023 (RC)**
- **MOTION TO TEMPORARILY RE-HIRE DIANE ADAMS AT \$25.00 PER HOUR IN ORDER TO HELP WITH TRANSITION FOR NEW FISCAL OFFICER (V)**
- **DIRECTOR AND FISCAL OFFICER EVALUATION PACKETS**
- **HURON HISTORICAL SOCIETY LEASE RENEWAL AND REQUEST LETTER**

❖ **EXECUTIVE SESSION**

**MOTION TO ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE UNDER O.R.C. 121.22(G) (1)**

❖ **ADJOURNMENT (RC)**

**\*V indicates vote by Voice**

**\*RC indicates vote by Roll Call**