

Huron Public Library Board of Trustees
Minutes to Regular Meeting December 11, 2019

Meeting was called to order at 7:06 pm. by President, Terry R. Griffith.

Present: Terry R. Griffith, Robert Williams, Robert Kozar, Robert Smith, Karyn Seibel, Joe Giardina. Excused: Tom Hoffman. Guests: Vikki Morrow-Ritchie, Director, Joanne Kensik, Fiscal Officer and Pete Jackson

MOTION BY R. Kozar, second by R. Smith to approve the minutes to the November 13, 2019 meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS:

None

COMMUNICATIONS:

None

Trustee K. Seibel left the meeting at 7:15 p.m.

REPORTS:

President's Report:

Ms. Griffith's report was a review of 2019 challenges and accomplishments for the Library. She spoke on the Stanley W. & Hilda H. Dickhaut Family Endowment Fund and the meeting room renovations. She would have been amiss if she did not speak of the challenges of the leaky roof, the HVAC system and of course the lone bat that found its way into the library.

Director's Report:

Ms. Morrow-Ritchie updated the Board on various Building and Grounds items. The compressor replacement will be completed in the spring of 2020 by Gundlach. The technology updates will be completed in Meeting Rooms A & B the week of December 9, 2019. The leaks that the library is experiencing was discussed in more detail. Trustees, Rob Smith and Joe Giardina looked at the leaks in the Adult section of the library. Mr. Giardina asked if we can find the file on the date the roof was installed; is it the original roof or has it been replaced in the past. Mr. Smith suggested that we have a contractor try to trace the leak to its place of origin. MOTION BY R. Smith, second by R. Williams to hire Tusing to look at the roof to see if they can find the leak and provide an estimate on repair, if possible, or an estimate on the cost to replace the roof. Roll Call – Yeas 5, Nays 0. Motion Carried.

Fiscal Officer's Report:

The Fiscal Officer reported on HB 76. This bill would change the required ballot language and solutions to place an issue on the ballot making it more difficult for libraries to pass levies. HB 76 propose conveying a property tax levy's rate in dollars for each \$100,000 of fair market value instead of in dollars for each \$100.00 of taxable value. The OLC is planning to testify in opposition to HB 76 next week.

She also told the Board that the Auditor of State announced a new approach to reporting public records and compliance with Ohio's Sunshine Laws through a Star Rating System (StaRS). This rating will be applied to all audit with a fiscal year ending December 31, 2019 and later.

Personnel Committee:

Chair, R. Williams, welcomed Pete Jackson to the Board. He said his appointment by the Huron City Schools Board of Education in on the agenda for their December 13, 2019 meeting.

Audit and Finance:

None

Building and Grounds:

Trustee Smith reported on the new technology being installed in Meeting Rooms A & B.

Strategic Planning Committee:

Chair, R. Kozar said a meeting will be scheduled in January after the Committee Assignments for 2020 are completed.

Contracts and Legislation:

Chair, T. Griffith, reported that another \$15,000.00 has been received from the Stanley W. & Hilda H. Dickhaut Family Endowment Fund bringing the total to \$565,000.00.

OLD BUSNIESS:

R. Williams, reported on the Christmas Open House held on December 7, 2019. He also said he has made several attempts to contact Alicia Hoffman regarding a dinner for Tom with no success.

MOTION BY R. Kozar, second by R. Williams to approve the list of salaries for all employees as listed in Exhibit A to begin January 5, 2020. Roll Call – Yeas 5, Nays 0. Motion Carried.

NEW BUSINESS:

MOTION BY R. Kozar, second by R. Smith to accept the financial statements for November, 2019. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY R. Kozar, second by R. Williams to approve A-1 2020 landscaping contract in the amount of \$8,389.50. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY J. Giardina, second by R. Kozar to approve Hylant Property Insurance quote in the amount of \$8,933.00. Roll Call – Yeas 4, Nays 1. Motion Carried.

MOTION BY R. Smith, second by R. Kozar accepting the finalization of the Director's 2019 MBO's. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY R. Smith, second by R. Williams accepting the finalization of the Fiscal Officer's 2019 MBO's. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY R. Smith, second by R. Kozar to allow the Director to carryover any unused vacation time into 2020. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY R. Smith, second by R. Williams to amend the agenda to include Resolution No. 2019-10. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY R. Williams, second by R. Smith to accept the additional partial distribution of an endowment institutional fund in the name of Stanley W. & Hilda H. Dickhaut Family Endowment Fund under the auspices of Ohio R.C. 1715.51-59. Roll Call – Yeas 5, Nays 0. Motion Carried. RESOLUTION NO. 2019-10.

MOTION BY R. Smith, second by R. Kozar to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee under O.R.C. 121.22 (G)(1). Roll Call – Yeas 5, Nays 0. Motion Carried.

Meeting resumed at 8:27 p.m.

MOTION BY R. Smith, second by J. Giardina to give a \$500.00 bonus each to the two individuals that report to the Board of Trustees and authorizing the Director to give a bonus to other staff members, as she sees fit, not to exceed a total amount of \$1500.00,

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and to be paid to the individuals by December 31, 2019. Roll Call – Yeas 5, Nays 0.
Motion Carried.

Due to the holidays and vacation schedule of the Director and Fiscal Officer, the January Board meeting will be held on January 14, 2020 at 7:00 p.m.

The pre-board meeting will be held on January 10, 2020 at a time to be determined by the President of the Board.

There being no further business to discuss, MOTION BY R. Smith, second by R. Kozar to adjourn. Roll Call – Yeas 5, Nays 0. Motion Carried.

Meeting adjourned at 8:36 p.m.

T. R. Griffith, President

Joanne Kensik, Fiscal Officer