

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES of the REGULAR MEETING OF DECEMBER 11, 2024**

❖ **CALLED TO ORDER AT 7:04 p.m.**

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL:**

❖ Joe Giardina - present

❖ Pete Jackson - present

❖ Bob Williams – not present until 7:23 p.m.

❖ Will Folger - present

❖ Rob Kozar - present

❖ Karyn Seibel - present

❖ Rebecca Morey - present

❖ **MOTION made by Karyn, second by Rebecca TO APPROVE THE MINUTES OF REGULAR MEETING ON NOVEMBER 13, 2024 (V)Ayes unanimous. Motion carried.**

❖ **PUBLIC COMMENTS/GUESTS – none**

❖ **COMMUNICATIONS – Trustees received a Christmas Card from Rob Smith**

❖ **REPORTS:**

- President's Report: Joe Giardina

1. Officers - Proposed slate: President – Joe Giardina, Vice-President – Pete Jackson, Secretary – Bob Williams. Vote will be taken at Organizational Meeting in January 2025.

- **2. Committee Assignments:** were proposed and all Board members agreed to assignments as listed on Proposal in Board Packet.

- Director's Report: Jennifer Buch: \$2,096.00 received from Mylander Foundation for Aunt Flow supplies; The Friends of HPL received \$5,028.00 from Mylander Foundation for one new AWE computer, and received \$3,000.00 from Wightman-Wieber Foundation, so with adding the proceeds from Book Sale to those two grants, the Friends provide us with two new AWE computers preloaded with educational games and learning tools. Rebekah loved the Marketing conference she attended in St. Louis and gained so many new ideas to use at HPL, as well as made many contacts.

- Fiscal Officer's Report: Laura Dahnke - none

- **MOTION made by Pete, second by Karen TO APPROVE SUPPLEMENTALS (NOVEMBER 2024) (RC)**

Joe - Y

Rebecca - Y

Pete - Y

Rob - Y

Karyn - Y

Will - Y

Bob - absent

1. MOTION made by Karyn, second by Pete TO APPROVE THEN AND NOWS (NOVEMBER 2024) (RC)

Pete - Y

Will - Y

Rob - Y

Karyn - Y

Rebecca - Y

Bob -absent

Joe - Y

- Personnel Committee Report: Bob Williams – none.

- Audit and Finance Committee Report: Pete Jackson – none.
- Building and Grounds Committee Report: Rebecca Morey – next meeting is Monday, December 16, 2024 at 5:15 p.m. Jennifer noted that the quote from Franklin Sanitation to fix the drainage Pit was \$2,525.00 and was approved to start work.
- Strategic Planning Committee Report: Rob Kozar – none.
- Policy Committee Report: Will Folger – updated manuals will be available at January Board Meeting. Bring your paper notebook or flash drive to have Jennifer update it.
- **1. MOTION made by Karyn, second by Rebecca TO APPROVE POLICY CHANGES. Discussion ensued regarding ACH policy and Board would like more discussion, perhaps sending it to the Finance committee. Recommend tabling that Policy.**
- **(V) Ayes - 0, Nays – 7. Motion defeated.**
- **2. MOTION by Will, second by Rob, to approve all policy changes, including addition of Director of Marketing and Emerging Technology to Credit Card Policy, for all Policy Changes suggested except 4.04 which is tabled. V. Ayes unanimous. Motion carried.**

❖ **OLD BUSINESS**

1. DISCUSSION ABOUT UTILITY AGGREGATION

Fiscal Officer researched alternatives to Aggregation. Received quote from IGS Energy, a privately held and family owned DIRECT SUPPLIER OF ENERGY, headquartered in Dublin, Ohio. IGS provided an electric quote and a gas quote. The electric quote includes the June 2025 increased capacity cost. The gas quote includes the transportation costs.

Our Current Electric rate is 6.82 cents per Kwh; aggregation ends in July. IGS is offering 6.4 cents per Kwh for 12 months March 25 - Feb 26, and 68.2 cents per Kwh for 24 months, ending Feb 27. Could save \$770.00 the first 12 months.

Our Current gas rate is 58.9 cents per ccf; aggregation ends in Nov 2025. IGS is offering 54.9 cents per ccf for 12 months Mar 25 – Feb 26, and 55.9 cents per ccf for 22 months up to Dec 26. Could save \$370.00 the first 12 months.

Board decided to remain in both Aggregation programs and not pursue a contract with IGS Energy at this time.

❖ **NEW BUSINESS**

1. MOTION made by Bob, second by Karyn TO APPROVE FINANCIALS FOR NOVEMBER 2024 (RC)

Pete - Y
 Karyn - Y
 Rob - Y
 Rebecca - Y
 Will - Y
 Bob -Y
 Joe - Y

2. MOTION made by Rebecca, second by Karyn TO APPROVE BOARD MEETING SCHEDULE FOR 2025 (V) Ayes unanimous.

3. ITEMS TOO LATE FOR THE AGENDA – Fiscal Officer Laura Engleman requested permission from the board to carry over up to 40 hours of vacation into 2025. MOTION by Rebecca, Second by Karyn, (v) Ayes unanimous.

❖ **EXECUTIVE SESSION**

MOTION made by Karyn, second by Will TO ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE,

**PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE UNDER
O.R.C. 121.22(G) (1) (V) Ayes Unanimous.
Executive Session began at 7:50 p.m.**

For Pay Increases for Staff, Director Jennifer Buch recommended that at least market increases be approved, then showed Spreadsheet with actual Merit % for each person. Total increase in Gross Wages is 5.21% increase over last year's Appropriated budget.

Laura and Jennifer were excused at 8:30 p.m.

MOTION made by Karyn, second by Rebecca, to return to General Meeting at 9:00 p.m.

MOTION made by Karyn, second by Rebecca, to both merit and market increase percentages as proposed by Jennifer for all staff members, as well as a 4% merit increase for Director Jennifer Buch and a 4% merit increase for Fiscal Officer Laura Engleman. (RC)

Will - Y
Bob - Y
Joe - Y
Rebecca - Y
Pete - Y
Rob - Y
Karyn - Y

MOTION to adjourn made by Karyn, second by Will. (RC)

Bob - Y
Pete - Y
Will - Y
Karyn - Y
Rebecca - Y
Rob - Y
Joe - Y

Adjourned at 9:03 p.m.

***V indicates vote by Voice
*RC indicates by Roll Call**

**Y - Yes
N - No**

Joe Giardina, President

Laura Engleman, Fiscal Officer