

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF April 10, 2024**

Meeting called to order by Board President, Trustee Giardina at 7:04 p.m.

- ❖ **PLEDGE OF ALLEGIANCE** was said by all present.
- ❖ **ROLL CALL** for attendance:
 - Joe Giardina X___
 - Pete Jackson X___
 - Bob Williams X___
 - Karyn Seibel X___
 - Rob Kozar X___
 - Will Folger X___
 - Rebecca Morey X___
- ❖ **MOTION** made by Trustee Seibel, seconded by Trustee Jackson **TO APPROVE THE MINUTES OF Regular MEETING ON March 13, 2024. (VC)** Ayes unanimous. Motion carried.
- ❖ **MOTION** made by Trustee Folger, seconded by Trustee Morey **TO APPROVE THE MINUTES OF Records Retention MEETING ON March 13, 2024. (VC)** Ayes unanimous. Motion carried.
- ❖ **PUBLIC COMMENTS/GUESTS – none.**
- ❖ **COMMUNICATIONS – none.**
- ❖ **REPORTS:**
 - President’s Report: Joe Giardina: met with Director Buch for quarterly review. She begins as President of Huron Rotary Club in July.
 - Director’s Report: Jennifer Buch: Director Buch highlighted her portion of the Board Packet, noting the dates of the Trustee Dinners, Library Legislative Day, and Vacations dates. The Director noted the staff that attended PLA will have reports next month. Director will be speaking at OLC seminars later this year. Jacqueline Layer accepted the position of Children’s Assistant which had a part-time position, but Jacqueline will remain full-time, adding these duties to her circulation Assistant duties. An opening for a part-time Circulation Assistant may be forthcoming. Update on the Children’s Area: remaining furniture will be delivered week of April 15; hope to be ready to open the area to the public on April 22. Received a grant from Erie County Community Foundation in the amount of \$4,500.00 to purchase a VIBE board and accessories – A whiteboard/projection system for meetings and movies.
 - Fiscal Officer’s Report: Laura Dahnke: FO Dahnke provided a verbal update of spending on the Children’s Area renovation: to date, \$75,017.00 has been paid toward furniture and \$35,682.00 has been paid toward flooring. Invoice for \$3,500.00 for Design services has been received. Invoice for \$5,487.00 for the painting of the walls has been received. There are no Supplementals this month. Then and Now Purchase Orders will occur because repairs are called for without a Requisition first when repair or service is urgently needed.
 - **MOTION** made by Trustee Seibel, seconded by Trustee Morey **TO APPROVE then and Now Purchase Order. (RC)**
 - Joe X___
 - Pete X___
 - Bob X___
 - Karyn X___
 - Rob X___
 - Will X___
 - Rebecca X___Motion carried.
 - Personnel Committee Report: Bob Williams: No committee report.
 - Audit and Finance Committee Report: Pete Jackson: Chair Jackson noted that the Committee will need to meet on April 17 at 3:15 p.m. in Room B to begin working

on the Tax Budget for 2025.

- **Building and Grounds Committee Report:** Rebecca Morey: Chair Morey noted that a Pre-Bid meeting was held here on April 1 with four (4) participants present. Bids will be opened on April 19, 2024 at noon. Vote will be taken at May Board meeting.
- **Strategic Planning Committee Report:** Rob Kozar: Committee met on March 26. Adjunct member Shelly Carr was present. Noted that the room upstairs that is a memory lab will become a space for podcasts, etc. If a Café were added, it would either be in the Adult area or on the main floor, perhaps in the A/V area. A makerspace was discussed – at this time we may go in the direction of holding classes and then loaning out crafting tools through the Library of Things. The Quarterly meeting with the Township trustees went well. The next one will be with the Huron Chamber of Commerce.
- **Policy Committee Report:** Will Folger: Next committee meeting will be on April 23 at 5:00 pm to discuss ideas from the staff or Board.

❖ **OLD BUSINESS**

- **PATRON HEARING UPDATE** – Director Buch noted that there has been no new communication from the parties involved.

❖ **NEW BUSINESS**

- **MOTION made by Trustee Jackson, seconded by Trustee Seibel TO APPROVE FINANCIALS FOR March 2024 (RC)**

Joe X____
Pete X____
Bob X____
Karyn X____
Rob X____
Will X____
Rebecca X____

Motion carried.

MOTION by Trustee Giardina, second by Trustee Seibel to discuss proposed addition to Item C. in the procedure for the appointment of a Trustee. (RC)

Joe X____
Pete X____
Bob X____
Karyn X____
Rob X____
Will X____
Rebecca X____

Motion carried.

- **MOTION by Trustee Giardina, second by Trustee Jackson to strike the phrase "or property owner" from proposed addition, and make the new statement Item D thus renumbering remaining items. Item D will therefore read: *Board Members must be a resident of the Huron City School District.* (RC)**

- Bob X____
- Rob X____
- Pete X____
- Joe X____
- Will X____
- Rebecca N____
- Karyn N____

Motion carried.

- **MOTION by Trustee Williams, second by Trustee Seibel to add to the procedure for the appointment of a Trustee the following item: *Board members appointed before April 10, 2024 are exempt from the residency requirement.* (RC)**

- Joe X____
- Bob X____

- **Karyn** **X**_____
- **Rob** **X**_____
- **Pete** **X**_____
- **Will** **X**_____
- **Rebecca** **X**_____

Motion carried.

Reminder that all are invited to walk in the Riverfest Parade to promote the Library.

Seeing no other business to discuss

❖ **Motion to Adjourn made by Trustee Kozar, seconded by Trustee Morey. (RC)**

- Joe** **X**_____
- Pete** **X**_____
- Bob** **A**_____
- Karyn** **X**_____
- Rob** **X**_____
- Will** **X**_____
- Rebecca** **X**_____

Motion carried.

Meeting adjourned at 8:45 p.m.

Joe Giardina, President

Laura Dahnke, Fiscal Officer

***VC indicates Vote by Voice**

***RC indicates Vote by Roll Call**

A=Absent

X=Yes

N=No