

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING OF JUNE 12, 2024**

- ❖ **Meeting called to Order at 7:00 p.m.**
- ❖ **PLEDGE OF ALLEGIANCE** was said
- ❖ **ROLL CALL**
  - Joe Giardina – present**
  - Rebecca Morey – present**
  - Pete Jackson – present**
  - Rob Kozar – ABSENT, excused**
  - Karyn Seibel – present**
  - Will Folger – present**
  - Bob Williams – present**
- ❖ **MOTION by Karyn, Seconded by Rebecca TO APPROVE THE MINUTES OF REGULAR MEETING ON MAY 8, 2024. Discussion to add the word “Referred”. (V) Ayes Unanimous with amended wording. Motion Carried.**
- ❖ **PUBLIC COMMENTS/GUESTS – none.**

OPERATING POLICIES; CHAPTER 7; 7.02 will be read when members of the public are present at the meeting.

- ❖ **COMMUNICATIONS** – Joe read a letter from a neighbor concerned about employees parking on Shirley Street. Director will reply to sender on behalf of Board.
- ❖ **REPORTS:**
  - **President’s Report:** Joe Giardina – none.
  - **Director’s Report:** Jennifer Buch – Director referred to notes and statistics in Board Packet, highlighting that we received a grant from America 250-Ohio for \$1,800.00 which will be used over the next year to do historical programs; hopes to have 4 from Ohio Humanities and 1 from Huron Historical Society. Staff wrote a grant request to the Friends, who awarded un the U-Lead grant to pay for vinyl signage promoting the library. Director mentioned that due to PLF distributions lower than expected, some libraries are cutting Sunday hours. Director also addressed the Vandalism Incident: broken windows due to unintentional ricochets from target practice next door.
  - **Fiscal Officer’s Report:** Laura Dahnke – Fiscal Officer highlighted notes that will be in the updated Board Packet: May PLF was down but June PLF will be up. StarOhio current yield is 5.44% but noted that if GDP continues to drop, rates may be cut. Auditor is finished with onsite work and it is being reviewed by her superior for final rating.
    - **MOTION by Rebecca, Seconded by Karyn TO APPROVE SUPPLEMENTALS (MAY 2024)**
      - Joe – Y
      - Rebecca – Y
      - Pete – Y
      - Karyn – Y
      - Will – Y
      - Bob \_ Y
      - Rob – A
  - Personnel Committee Report: Bob Williams
    - **MOTION by Karyn, Seconded by Bob TO APPROVE RESOLUTION 2024-02 (To continue participation in Stark County COG for STAFF MEDICAL INSURANCE) (RC)**
      - Joe – Y
      - Rebecca – Y

- Pete – Y
- Karyn – Y
- Will – Y
  - Bob - Y
  - Rob - A
  - **MOTION by Bob, Seconded by Karyn TO APPROVE BENEFIT CHANGE: LIBRARY PAYS 75% OF DENTAL AND VISION (SINGLE AND FAMILY); EMPLOYEE PAYS 25% OF DENTAL AND VISION (SINGLE AND FAMILY) (RC)**
- Joe – Y
- Rebecca – Y
- Pete – Y
- Karyn – Y
- Will – Y
  - Bob - Y
  - Rob - A
  - **MOTION by Karyn, Seconded by Pete TO UPDATE POLICY 8.03 as indicated in red in Board Packet. (V) Ayes unanimous. Motion carried.**
- Audit and Finance Committee Report: Pete Jackson – none.
- Building and Grounds Committee Report: Rebecca Morey
- Children’s area punch-list to be done June 13
- On June 12 Gundlach fixed 4 out of 5 exhaust fans above restrooms that had not worked in years
- Spider spraying is done and a mouse was caught in the traps
- Pressure Washing, Window Cleaning, and Gutter clearing are scheduled
- Mulch will be raked and turned over; no new mulch this year since it is so deep.
- HVAC refurbishment started on June 5. Boilers are being dismantled now and replacement is due to be complete by August 8; A/C repair is due to be complete by November 30
  - Discussed ideas for “fluffing up” the renovated children’s area with more nature theming. Ideas are listed in Committee meeting minutes. Now waiting for quotes on various ideas before selecting which items to pursue.
  - Strategic Planning Committee Report: Rob Kozar – not present; no report.
- Policy Committee Report: Will Folger – Committee hopes to meet in August.

❖ **OLD BUSINESS – none.**

❖ **NEW BUSINESS**

- **MOTION by Karyn, Seconded by Pete TO APPROVE FINANCIALS FOR MAY 2024 (RC)**
  - Joe – Y
  - Rebecca – Y
  - Pete – Y
  - Karyn – Y
  - Will – Y
  - Bob \_ Y
  - Rob – A
- **MOTION by Bob, Seconded by Will TO APPROVE HIRING OF JACKI FOLLIETT FOR PT CIRCULATION ASSISTANT AT \$12.00 PER HOUR STARTING MAY 28, 2024 (V) Ayes unanimous. Motion carried.**
- **MOTION by Pete, Seconded by Karyn TO APPROVE RESIGNATION OF KAREN HERWERDEN (AS NEEDED CIRCULATION ASSISTANT) EFFECTIVE JUNE 15, 2024 (V) Ayes unanimous. Motion carried.**

- **MOTION by Karyn, Seconded by Pete TO CHANGE BOARD MEETING DATE: SEPTEMBER 11 TO SEPTEMBER 18; PRE-BOARD ON SEPTEMBER 4; and to change BOARD MEETING DATE: AUGUST 14 TO AUGUST 21; PRE-BOARD ON AUGUST 14 (V) Ayes unanimous. Motion carried.**
- **CREATE AN AD HOC COMMITTEE TO MEET WITH THE HURON HISTORICAL SOCIETY IN JULY**
- Karyn, Rebecca, and Pete offered to be on the committee and will review the lease prior to meeting with Huron Historical Society.
- **MOTION by Karyn, second by Joe TO CANCEL JULY BOARD MEETING (V) Ayes unanimous. Motion carried.**

❖ **EXECUTIVE SESSION – not needed.**

- **Motion by Karyn, Seconded by Will to ADJOURN. (RC)**
- Joe – Y
- Rebecca – Y
- Pete – Y
- Karyn – Y
- Will – Y
- Bob – Y
- Rob – A

**Meeting adjourned at 8:52 p.m.**

**\*V indicates vote by Voice**

**\*RC indicates by Roll Call**

Y = Yes

N = No

A = Absent

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Joe Giardina, President

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Laura Dahnke, Fiscal Officer