

Huron Public Library Board of Trustees
Minutes to Regular Meeting June 14, 2023

The meeting was called to order at 7:00 pm. by President, Joe Giardina.

Present: Will Folger, Joe Giardina, Pete Jackson, Robert Kozar, Karyn Seibel, Robert Smith, and Robert Williams. Guests: Jennifer Buch, Director; and Diane Adams, Fiscal Officer.

MOTION BY Trustee Seibel second by Trustee Smith to approve the minutes of the Regular Meeting May 10, 2023. Roll Call – Yeas 7, Nays 0.

PUBLIC COMMENTS: NONE

COMMUNICATIONS: NONE

REPORTS:

President's Report:

None

Director's Report:

Director Buch submitted her report to the board. She gave a summary on some of the libraries property issues, and also talked about the OLC Budget bill, Competitive bidding, and she stated that circulation was up for the year.

Fiscal Officer Report:

This Fiscal Officer presented her report to the board. MOTION BY Trustee Smith second by Trustee Seibel to approve Appropriation and Revenue Supplementals made to the budget for the month of May. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Personnel Committee Report:

Chair Williams submitted to the board the Committee meeting minutes of May 23rd.

MOTION BY Trustee Williams second by Trustee Smith to approve **Resolution 2023-04-AUTHORIZING MEMBERSHIP IN THE STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS HEALTH CARE CONSORTIUM WHICH WILL SERVE AS THE AGENT OF THE BOARD OF TRUSTEES OF THE HURON PUBLIC LIBRARY FOR THE PURPOSE OF NEGOTIATING CONTRACTS TO PROVIDE EMPLOYEE MEDICAL AND HOSPITALIZATION INSURANCE, LIFE INSURANCE, VISION AND DENTAL COVERAGE. THE PRESIDENT OF THE BOARD SHALL BE AUTHORIZED TO EXECUTE AN EMPLOYEE BENEFIT CONTRACTS, IF ANY, ON BEHALF OF THE BOARD OF TRUSTEES UNDER THE AUTHORITY GRANTED BY R.C.3375.40(M.** Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Audit and Finance Committee Report:

None

Building and Grounds Report:

Chair Smith submitted to the board the Committee meeting minutes of May 23rd, and of June 13th. He discussed with the board the Long-Range Project Budget Timeline and estimates from Gundlach on a long-range HVAC Budget.

Strategic Planning Committee:

Chair Kozar stated that there will be a quarterly meeting in July.

Policy Update Committee:

Chair Folger submitted the committee meeting minutes of June 6th to the board.

OLD BUSINESS

The Staff and Board Collaboration Meeting will be held on November 3rd from 3-8 pm. The library will close two hours early on that Friday.

MOTION BY Trustee Smith second by Trustee Williams to partner with the Huron City Schools with a Memo of Understanding. Roll Call – Yeas 7, Nays 0. The director will work with Dr. Taman on a draft for the board to approve.

NEW BUSINESS

MOTION BY Trustee Kozar second by Trustee Seibel to accept the Financial Statements for May 2023. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

MOTION BY Trustee Folger second by Trustee Seibel to hire Cathy Ramey as Fiscal Officer effective July 17, 2023, at the rate of \$25.00 per hour plus up to \$200 per month reimbursement for her Medicare Supplement Insurance. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

MOTION BY Trustee Smith second by Trustee Seibel to change Diane Adam's rate of pay from \$24.21 per hour to \$500.00 per week effective June 4, 2023, and hire Diane Adams as Assistant Fiscal Officer effective July 17, 2023. The purpose is to make a more affective transition between Fiscal Officers. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

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MOTION BY Trustee Seibel second by Trustee Folger to hire Holly Leemaster as Head of Marketing and Emerging Technology effective June 12, 2023. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

MOTION BY Trustee Smith second by Trustee Seibel to cancel the July board meeting and to meet in August on the 15th. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

There being no further business to discuss, MOTION BY Trustee Kozar second by Trustee Seibel to adjourn. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Meeting adjourned at 8:25 p.m.

Joe Giardina, President

Diane Adams, Fiscal Officer