

Huron Public Library Board of Trustees  
Minutes to Regular Meeting June 9, 2021

The meeting was called to order at 7:00 pm. by President, Rob Smith.

Present: Joe Giardina, Terry R. Griffith, Pete Jackson, Robert Kozar, Robert Smith, and Robert Williams, and Karyn Siebel. Guests: Vikki Morrow-Ritchie, Director, and Diane Adams, Fiscal Officer.

MOTION BY Trustee Siebel second by Trustee Griffith to approve the minutes of the May 12, 2021 Regular Meeting, the May 19, 2021 Special Meeting, and the May 20, 2021 Special Meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

**PUBLIC COMMENTS:**

None

**COMMUNICATIONS:**

None

**REPORTS:**

**President's Report:**

None

Discussion under Building and Ground report

**Director's Report:**

The Director gave an update for the parking lot work. She said that she had received a quote from Kreimes Company for \$3,510, and she is waiting for a reply from 7L Construction.

Director Morrow-Ritchie received a quote of \$5,819.00 from Great Lakes Electric for bollard light and display case light replacement. President Smith stated that he had talked with Friends of the Library and they said that upon a recommendation from the board to replace the lighting display cases, they could help with the cost, which is \$1,910.00. MOTION BY Trustee Williams, second by Trustee Griffith to accept the proposal from Great Lakes Electric in the amount of \$5,819.00 with help from Friends of the Library in the amount of \$1,910.00, the balance of \$3,909.00 will be paid by the library. Roll Call – Yeas 7, Nays 0. Motion Carried.

The director stated that she will be hiring more part-time staff due to Brian Kearney resigning and expanding the hours of operation.

Director Morrow-Ritchie informed the board that the meeting rooms are now available for public meetings during open hours.

She informed the board that circulation is going back up.

**Fiscal Officer Report:**

The Fiscal Officer provided the board with the proposed 2022 Tax Budget for their approval, and Resolution 2021-04 A RESOLUTION OF THE HURON PUBLIC LIBRARY BOARD OF TRUSTEES ADOPTING A TAX BUDGET FOR THE CALENDAR YEAR 2022 UNDER THE AUTHORITY GRANTED TO THE BOARD BY R.C. 5705.28

**MOTION BY Trustee Griffith, second by Trustee Siebel to approve Resolution 2021-04. Roll Call:**

|                   | Yes | No |
|-------------------|-----|----|
| Joseph Giardina   | X   |    |
| Terry R. Griffith | X   |    |
| Peter Jackson     | X   |    |
| Robert Kozar      | X   |    |
| Karyn Seibel      | X   |    |
| Robert Smith      | X   |    |
| Robert Williams   | X   |    |

**Personnel Committee Report:**

Chair Williams stated that the committee will meet June 17<sup>th</sup> to discuss employee's health insurance.

**Audit and Finance Committee Report:**

Chair Jackson went over the first quarter report of revenue, expenditures, and balances that the fiscal officer provided to the board.

**Building and Grounds Report:**

Chair Smith stated that we will set up a committee meeting to discuss the replacement of larger future needs of the library to account for them in the budget.

**Strategic Planning Committee:**

Chair Kozar stated that he had good news in that the library was now #2 on the cue list for the State Library for long term goals. He suggested first of all a virtual meeting with the state library. After this, a committee meeting to discuss the Community Survey, come up with goals, and talk about focus groups.

**Contracts and Legislation:**

None

**OLD BUSINESS:**

**Status of Roof Repairs**

Chair Smith gave an update on the status of the roof project to begin in late July

**Status of Library limited re-opening**

This was already discussed under the director's report.

**Discussion on cancelling the July 2021 meeting**

MOTION BY Trustee Griffith, second by Trustee Williams to suspend the July meeting unless an emergency necessitates meeting and have the next regular meeting on August 11<sup>th</sup>. Roll Call – Yeas 7, Nays 0. Motion Carried.

**NEW BUSINESS**

**Motion to accept the financials for May 2021**

MOTION BY Trustee Siebel second by Trustee Kozar to accept the Financial Statements for May 2021. Roll Call – Yeas 7, Nays 0. Motion Carried.

**Acceptance of resignation letter of Brian Kearney, Circulation Technician**

MOTION BY Trustee Siebel, second by Trustee Griffith to accept the resignation of Brian Kearney. Roll Call – Yeas 7, Nays 0. Motion Carried.

**Discussion of participation in River Fest Parade Saturday, July 10**

There was discussion as to whether the River Fest Committee decides at the last minute to host a one day Huron River Fest Day and parade if the library would participate. MOTION BY Trustee Siebel, second by Trustee Giardina should the River Fest take place on July 10<sup>th</sup>, the Huron Library will participate to the best of their ability be a part of the community celebration. Roll Call – Yeas 7, Nays 0. Motion Carried.

There being no further business to discuss, MOTION BY Trustee Siebel second by Trustee Griffith to adjourn. Roll Call – Yeas 7, Nays 0. Roll Call:

|                   | Yes | No |
|-------------------|-----|----|
| Joseph Giardina   | X   |    |
| Terry R. Griffith | X   |    |
| Peter Jackson     | X   |    |
| Robert Kozar      | X   |    |
| Karyn Seibel      | X   |    |
| Robert Smith      | X   |    |
| Robert Williams   | X   |    |

Meeting adjourned at 8:10 p.m.

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Rob Smith, President

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Diane Adams Fiscal Officer