

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING OF SEPTEMBER 18, 2024**

- ❖ Meeting called to order at 7:00 p.m. by President, Joe Giardina
- ❖ PLEDGE OF ALLEGIANCE was said
- ❖ ROLL CALL:
  - ❖ Joe Giardina – Present
  - ❖ Pete Jackson – Present
  - ❖ Bob Williams – Present
  - ❖ Will Folger – Present
  - ❖ Rob Kozar – Present
  - ❖ Karen Seibel – Absent (excused)
  - ❖ Rebecca Morey – Absent (excused)
- ❖ MOTION made by Pete Jackson, seconded by Rob Kozar TO APPROVE THE MINUTES OF REGULAR MEETING ON AUGUST 21, 2024 (V) Ayes unanimous. Motion carried.
- ❖ PUBLIC COMMENTS/GUESTS – none.
- ❖ COMMUNICATIONS – none.
- ❖ REPORTS:
  - President's Report: Joe Giardina – none.
  - Director's Report: Jennifer Buch referred to Director's Report and statistics in Board Packet. She highlighted Staff participation and accomplishments. She also noted upcoming programs, including partnership with BGSU-Firelands to show "Right to Read movie".
  - Fiscal Officer's Report: Laura Dahnke referred to Fiscal Officer's Notes contained in Board Packet. She highlighted that as we move into developing the budget for 2025 that we continue progress on the items contained in the Strategic Plan.  
**MOTION by Rob Kozar, seconded by Joe Giardina TO APPROVE SUPPLEMENTALS (AUGUST 2024) (RC)**
    - ❖ Joe Giardina – Y
    - ❖ Pete Jackson – Y
    - ❖ Bob Williams – Y
    - ❖ Will Folger – Y
    - ❖ Rob Kozar – Y
    - ❖ Karen Seibel – X
    - ❖ Rebecca Morey – X
- MOTION TO by Pete Jackson, seconded by Rob Kozar to APPROVE THEN AND NOWS (AUGUST 2024) (RC)**
  - ❖ Joe Giardina – Y
  - ❖ Pete Jackson – Y
  - ❖ Bob Williams – Y
  - ❖ Will Folger – Y
  - ❖ Rob Kozar – Y
  - ❖ Karen Seibel – X
  - ❖ Rebecca Morey – X
- Personnel Committee Report: Bob Williams referred to Personnel Committee meeting minutes. The committee agreed to use the recent NEO-RLS Survey results but focus on libraries with similar budget size as ours. Next meeting will be on October 2 at 5:00 p.m. to discuss the possible percentages for merit and market increases to recommend to the Board next month.
- Audit and Finance Committee Report: Pete Jackson – committee will meet in late October to begin work on the 2025 Budget.

- Building and Grounds Committee Report: Rebecca Morey – absent; no report. Possibility of meeting at end of October. Jennifer Buch reviewed the repairs that need to be made to the parking lot and the quote for just under \$6,000.00 provided by 7L Construction.

**MOTION made by Rob Kozar, seconded by Bob Williams to APPROVE PARKING LOT REPAIRS (RC)**

- Joe Giardina – Y
- Pete Jackson – Y
- Bob Williams – Y
- Will Folger – Y
- Rob Kozar – Y
- Karen Seibel – X
- Rebecca Morey – X

- Strategic Planning Committee Report: Rob Kozar noted that the committee will get back on track with quarterly meetings, the next of which will be in October.
- Policy Committee Report: Will Folger presented a review of the total number of changes made this calendar year, then proposed two additional changes.

**MOTION TO APPROVE POLICY CHANGES (V) Ayes unanimous.**  
Motion carried.

❖ **OLD BUSINESS – none.**

❖ **NEW BUSINESS**

- **MOTION by Pete Jackson, second by Joe Giardina TO APPROVE FINANCIALS FOR AUGUST 2024 (RC)**

- Joe Giardina – Y
- Pete Jackson – Y
- Bob Williams – Y
- Will Folger – Y
- Rob Kozar – Y
- Karen Seibel – X
- Rebecca Morey – X

- **ANNUAL REVIEW OF STRATEGIC PLAN is on the Board Calendar. It will be done after the Strategic Planning Committee meets.**

❖ **EXECUTIVE SESSION – not needed.**

❖ **Motion to ADJOURN made by Will Folger, seconded by Bob Williams (RC)**

- ❖ Joe Giardina – Y
- ❖ Pete Jackson – Y
- ❖ Bob Williams – Y
- ❖ Will Folger – Y
- ❖ Rob Kozar – Y
- ❖ Karen Seibel – X
- ❖ Rebecca Morey – X

Adjourned at 8:24 p.m.

\*V indicates vote by Voice

Y = Yes

N = No

\*RC indicates by Roll Call

X = absent

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Joe Giardina, President

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Laura Dahnke, Fiscal Officer