

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING OF FEBRUARY 12, 2025**

- ❖ **CALLED TO ORDER AT 7:05 p.m.**
- ❖ **PLEDGE OF ALLEGIANCE**
- ❖ **ROLL CALL:**
- ❖ **Joe Giardina, President - present**
- ❖ **Pete Jackson, Vice-President - present**
- ❖ **Bob Williams, Secretary - present**
- ❖ **Rob Kozar - present**
- ❖ **Karyn Seibel - present**
- ❖ **Rebecca Morey - present**
- ❖ **Will Folger - present**
- ❖ **MOTION by Rebecca, SECOND by Rob TO APPROVE THE MINUTES OF ORGANIZATIONAL MEETING ON JANUARY 8, 2025 (V) Ayes Unanimous. Motions carried.**
- ❖ **MOTION by Karyn, SECOND by Rebecca TO APPROVE THE MINUTES OF REGULAR MEETING ON JANUARY 8, 2025 (V) Ayes Unanimous. Motion carried.**
- ❖ **PUBLIC COMMENTS/GUESTS - none**
- ❖ **COMMUNICATIONS – Bob noted that we are mentioned on Facebook from time to time. Jennifer noted that Rebekah Hire-Santoro (on our staff) replies when those are seen.**
- ❖ **REPORTS:**
  - President’s Report: Joe Giardina mentioned that in your (personal) property taxes, there was a 26-year bond levy and that expires this year. Will mentioned that we might want to publicize that when it expires. It also would be the time to look at another bond if needed since one goes away and therefore the public would not see it as an increase.
  - Director’s Report: Jennifer Buch referred to the items in the Board Packet. Ohio Budget webinar is tomorrow and Jennifer will provide access to the recording in the next board packet. Library Advocacy day is April 8. Jennifer and Melissa met with Dr. Tatman, School Superintendent regarding parents’ concerns about the Library at Woodlands School. Jennifer told Dr. Tatman that our staff will not run it, however we will research providing some on-site programming. Jennifer also noted the places to find the Huron Beacon podcast.
  - Fiscal Officer’s Report: Laura Engleman reported that Star Ohio is currently reporting a return of 4.52% which above what we projected in our budget. This month’s PLF distribution will be \$40,919.63 which is also above OLC’s projections that we used in our budget.
  - **MOTION by Bob, SECOND by Karyn TO APPROVE SUPPLEMENTALS (JANUARY 2025) (RC)**
    - 1. Pete - yes**
    - 2. Rebecca - yes**
    - 3. Joe - yes**
    - 4. Bob - yes**
    - 5. Will - yes**
    - 6. Karyn - yes**
    - 7. Rob - yes**
  - Personnel Committee Report: Bob Williams – no report
  - Audit and Finance Committee Report: Pete Jackson **Next Meeting Thursday, February 20 at 3:30 pm to review Proposed Permanent Appropriations Budget**
  - Building and Grounds Committee Report: Rebecca Morey deferred to Jennifer Buch. Jennifer met with two more engineering firms about the patio space and will share those findings at the next committee meeting; Library Design is working on a quote for additional elements for the Children’s area; Vicki and Duane met with the Controls people on February 11 to learn how to program and monitor the controls on the

computer system. Rebecca suggests another person write the SOP (standard operating procedure) while Vicki and Duane instruct them in order to explain steps thoroughly.

- Strategic Planning Committee Report: Rob Kozar – no report
- Policy Committee Report: Will Folger – **next meeting is Monday, March 3 at 5:00 p.m.**

❖ **OLD BUSINESS**

- ❖ **MOTION by Rebecca, SECOND by Karyn TO APPROVE RESOLUTION 2025-01 (ELECTRONIC PAYMENTS). Discussion ensued regarding the need for specific list of vendors, which could be cumbersome and delay payment if a new resolution had to be passed each time a vendor needed to be added or deleted. (RC)**

1. Pete - no
2. Joe - no
3. Karyn - no
4. Rob - no
5. Rebecca - no
6. Will - no
7. Bob - no Motion fails.
- 8.

9. **MOTION by Rebecca, SECOND by Karyn TO APPROVE NEW OPERATING POLICY 4.04 (V) Ayes unanimous. Motion carried.**

❖ **NEW BUSINESS**

- ❖ **MOTION by Pete, SECOND by Rebecca TO APPROVE FINANCIALS FOR JANUARY 2025 (RC)**

1. Pete - yes
2. Rob - yes
3. Karyn - yes
4. Will - yes
5. Bob - yes
6. Joe - yes
7. Rebecca - yes

- ❖ **ITEMS TOO LATE FOR THE AGENDA - none**

- ❖ **EXECUTIVE SESSION – not needed**

- ❖ **MOTION by Karyn, SECOND by Rebecca FOR ADJOURNMENT (RC)**

- ❖ **Rebecca - yes**

- ❖ **Rob - yes**

- ❖ **Will - yes**

- ❖ **Joe - yes**

- ❖ **Bob - yes**

- ❖ **Karyn - yes**

- ❖ **Pete - yes**

**Adjourned at 7:34 p.m.**

**\*V indicates vote by Voice**

**\*RC indicates by Roll Call**

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**Joe Giardina, President**

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**Laura Engleman, Fiscal Officer**