

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Minutes of the REGULAR MEETING**  
**MARCH 12, 2025**

- ❖
- ❖ **Meeting called to order at 7:09 p.m.**
- ❖ **PLEDGE OF ALLEGIANCE**
- ❖
- ❖ **ROLL CALL**
- ❖ **Joe Giardina - here**
- ❖ **Pete Jackson - here**
- ❖ **Bob Williams - here**
- ❖ **Rob Kozar - here**
- ❖ **Karyn Seibel - here**
- ❖ **Rebecca Morey - here**
- ❖ **Will Folger - here**
- ❖
- ❖ **MOTION made by Rob, Second by Karyn TO APPROVE THE MINUTES OF REGULAR MEETING ON FEBRUARY 12, 2025 (V) Ayes unanimous. Motion carried.**
- ❖
- ❖ **PUBLIC COMMENTS - Bob Williams would like Jennifer to pass along that the weekly electronic Library Happenings is very slick and he appreciates the work of all the staff contributing to it and Rebekah putting it out.**
- ❖ **GUESTS – none.**
- ❖ **COMMUNICATIONS – none.**
- ❖ **REPORTS:**
  - President's Report: Joe Giardina – none.
  - Director's Report: Jennifer Buch – Noted the upcoming Trustee Dinner dates (reminder the Library will pay mileage and registration). New Website should be ready soon - Mark Advertising did a really good job on it. Reminded everyone to take the Cyber Security training. OLC is still encouraging Directors and Trustees to contact Representatives about Library Funding.
  - Fiscal Officer's Report: Laura Engleman – PLF due to arrive 3/13 of \$32K, much closer to estimate. Bob Williams mentioned the \$22k that HPL receives from newest property re-evaluation as mentioned in County Treasurer's presentation. Fiscal Officer noted this may be part of the increase noted on the first Amended Certificate.
  - Personnel Committee Report: Bob Williams posed the question if anyone is receiving comments from the community positively or negatively on the raises we approved – no responses at this time other than notes from staff.
  - Audit and Finance Committee Report: Pete Jackson presented the proposed Final Appropriations Budget (enclosed in Board Packet) and noted that the Finance committee adjusted Revenue Budget for the General Fund per the Amended Certificate – which reflects that more property tax is being collected than originally anticipated – but the Total Appropriations Budget remains the same, just moving funds around between account codes.  
**MOTION by Karyn, seconded by Pete TO APPROVE the 2025 PERMANENT APPROPRIATIONS (RC)**
    - **Pete - yes**
    - **Karyn - yes**
    - **Will - yes**
    - **Rob - yes**
    - **Rebecca - yes**
    - **Bob - yes**
    - **Joe - yes**
  - Building and Grounds Committee Report: Rebecca Morey – waiting on final adjustments on proposal for additional decor for the Childrens Area; waiting on weather for gutters and retaining wall; holding off on moving forward on other projects until more direction from Strategic Planning Committee.

- Strategic Planning Committee Report: Rob Kozar – look for a Google form to schedule a meeting within the next 4 weeks
- Policy Committee Report: Will Folger – postponed meeting due to lack of agenda items. Next meeting will have items to discuss - Jennifer will propose some changes.

❖ **OLD BUSINESS - none**

❖ **NEW BUSINESS**

**1. MOTION by Bob, second by Karyn TO APPROVE FINANCIALS FOR FEBRUARY 2025 (RC)**

Rebecca - yes

Rob - yes

Will - yes

Joe - yes

Pete - yes

Bob - yes

Karyn - yes

**2. MOTION by Rebecca, second by Karyn TO APPROVE an additional 40 HOURS OF VACATION TO DUANE SLUGA FOR 2025.**

Discussion included a tacit agreement that the Policy committee will discuss revising the vacation policy.

Roll Call to vote:

Rob - yes

Rebecca - yes

Will - yes

Karyn - yes

Bob - yes

Pete - yes

Joe - yes

❖ **ITEMS TOO LATE FOR THE AGENDA**

Joe posed the question “when is Staff Appreciation” supposed to be? April or Summer? Jennifer mentioned that National Library Week is April 6-12 this year.

Last year the Board showed appreciation during Summer Reading when everyone was so busy. After discussion of both options, Jennifer noted that in April, on Staff CPR Training day, they are bringing in snacks to share. Joe would like to discuss this again in May to do it in June/July again and requested Jennifer to do a survey of the staff in April.

❖ **EXECUTIVE SESSION – not required**

❖ **MOTION made by Rebecca, second by Karyn for ADJOURNMENT (RC)**

❖ Karyn - yes

❖ Rob - yes

❖ Pete - yes

❖ Rebecca - yes

❖ Joe - yes

❖ Bob - yes

❖ Will - yes

❖ Adjourned at 8:02 p.m.

\*V indicates vote by Voice

\*RC indicates by Roll Call