

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES
Minutes of RECORDS RETENTION MEETING
MARCH 12, 2025**

FISCAL OFFICER CALLED THE MEETING TO ORDER AT 7:02 p.m.

❖ **ROLL CALL:**

- ❖ **Joe Giardina - present**
- ❖ **Pete Jackson - present**
- ❖ **Bob Willimas - present**
- ❖ **Will – Folger - present**
- ❖ **Karyn Seibel – present**
- ❖ **Rob Kozar - present**
- ❖ **Rebecca Morey - present**

❖

❖ **MOTION made by Rebecca, seconded by Pete to ACCEPT the PROPOSED RECORDS DESTRUCTION FOR 2025.**

Discussion regarding MNT-01, MNT-04, MNT-09: these files are kept by Vicki Hillman and Jennifer Buch puts electronic copies in General Drive

Roll Call to vote:

- ❖ **Karyn – yes**
- ❖ **Pete – yes**
- ❖ **Joe – yes**
- ❖ **Will – yes**
- ❖ **Rebecca - yes**
- ❖ **Bob - yes**
- ❖ **Rob - yes**

Motion carried.

❖

❖ **MOTION for ADJOURNMENT made by Rebecca, seconded by Will. (RC)**

- ❖ **Joe - yes**
- ❖ **Pete - yes**
- ❖ **Rob - yes**
- ❖ **Karyn - yes**
- ❖ **Will - yes**
- ❖ **Bob - yes**
- ❖ **Rebecca – yes**

Motion Carried.

Adjourned at 7:08 p.m.

Joe Giardina, President

Laura Engleman, Fiscal Officer